**Intramural Applicant General Information**

Thank you for your interest in working for intramural sports. Below is some basic information about the jobs that are available. Please read over this information and then answer the questions on the second page.

**Job Overviews**

***Intramural Official*** *($9.00/hour or APS service hours)*

Intramural Officials are responsible for providing fair application of the playing rules during intramural competition. Officials can work one sport or work multiple sports. Officials are expected to give 100% during every game. Hustle, proper positioning and the use of approved mechanics are important to officiating. Strong officials account for one of the most important elements of a successful intramural program. Officials:

* Do not have to have prior training, we will train you
* Must attend in-service trainings and meetings
* Additional tasks as assigned

***Program Assistants*** *($8.25/hour or APS service hours)*

Program Assistants (PA’s) play an important support role of the intramural program by helping to administer games and special events. Examples of duties include:

* Responsible for checking IDs of all participants
* Responsible for enforcing all policies
* Record scores during intramural competitions
* Assist with set-up and tear-down of fields/courts
* Additional tasks as assigned

**Weekly Work Schedules** – Due to the variation of the Intramural calendar, the intramural staff schedule is made weekly. The schedule runs Sunday through Thursday and hours are between 4:00-11:00. This schedule will be distributed via email on Thursdays for the following Sunday-Thursday work week. Hours can range from 5-12 hours per week depending on the number of games and the worker’s availability and ability.

**Meetings, Trainings, and Clinics** – Mandatory meetings, training sessions and officials’ clinics will be scheduled prior to each season. Student workers are expected to be at these as they are scheduled. All trainings are paid time or credited towards APS service requirement.

**Sport Calendars**

**Fall Semester 2022**

* Sand Volleyball (September)
* Flag Football (September-November)
* Futsal/Indoor Soccer (November-December)
* Volleyball (November-December)

**Spring Semester 2023**

* Co-Rec Volleyball (January-March)
* Basketball (January-March)
* 7v7 Soccer (March-April)
* Softball (March-April)
* Inner Tube Water Polo (April)

**Intramural Applicant Questionnaire**

Name: E Number:

Email: Phone Number:

Classification: GPA: Class Hours Taking:

Do you qualify for a work study program: (APS, FWS, etc.)? Desired Hours per week:

**Specific Position(s) you are applying for:** Official Program Assistant

**Weekly Availability** – List the times that you are **available** to work on these days. If you are not available to work at all on that day, list “unavailable”.

Sunday Monday

Tuesday Wednesday

Thursday

**Previous Experience** – Please Describe your familiarity and/or desire to work the following sports. Examples can include playing in high school or previous officiating experience. Rank the following sports in order of your level of familiarity and desire to work with 1 being the most familiar/desirable and 5 being the least familiar/desirable. Not all sports are offered each semester.

|  |  |  |  |
| --- | --- | --- | --- |
| **Rank** | **Sport** | **Familiarity/Experience** | **Desire to Work** |
|  | Basketball |  |  |
|  | Flag Football |  |  |
|  | Soccer |  |  |
|  | Softball |  |  |
|  | Volleyball |  |  |

**Interview Questions** – write a response to each question below. Take as much space as necessary.

1. ***What do you think would be the most challenging or difficult thing about being an intramural official or program assistant?***
2. ***What is the most important characteristic that a referee should possess and why?***
3. ***Should officials enforce/apply all the rules of the sport, most of the rules, or just the rules they want to enforce? Why did you answer this way?***
4. ***Officials should maintain a level of professionalism at all times. Explain what you think this means in the context of sports officiating.*** 
   * ***When would be a time when it is OK for a sports official to not act in a professional manner?***
5. ***Describe your personal strengths and how do you think this would help you in the job you are applying?***
6. ***Describe your weaknesses and how do you think those weaknesses would affect your ability to do the job you are applying?*** 
   * ***What have you done in the past to improve upon these weaknesses and what do you think you can do in the future to improve on these weaknesses?***
7. ***Below are a list of skills or qualities. Describe how each applies to you:***
   1. Communication Skills –
   2. Resiliency –
   3. Integrity –
   4. Dedication –
   5. Patience –

Thank you for taking the time to answer this questionnaire. Please save this file, **replacing the date with your first and last name**, and email to Trey Potter, Assistant Director of Sport Programs ([potterld@etsu.edu](mailto:potterld@etsu.edu)). Questionnaires will be reviewed as they are submitted and staff will be in touch with applicants chosen to move along in the application process.