

Sport Club Officer Election Certification Form

Club Name: _____

Date of Election: _____

Length of Term: _____

Election Type: *(circle)*

Normal / Regular Election

Special-Called Election *(i.e. to fill vacancy)*

- All Sport Clubs at ETSU are required to hold annual elections for the club's officer positions. **The elections must be held with a minimum of 2/3 of the club's membership present.**
- **Elections must be held by April 15 each year** to elect or re-elect officers for the following school year and each Club Secretary is required to submit the **Sport Club Officer Election Certification Form** by this date.
- It is imperative that officer information is updated and accurate with the Department of Campus Recreation and the Student Activities Organization (SAO).
- It is recommended that clubs follow Robert's Rules of Order while conducting elections (<http://www.robertsrules.com>).

Club Members Present For Election

	Name	E Number	Signature		Name	E Number	Signature
1				1			
2				6			
3				1			
4				7			
5				1			
6				8			
7				1			
8				9			
9				2			
10				0			
11				2			
12				1			
13				2			
14				2			
15				3			

Utilize additional Officer Election Certification Forms if more than 30 members are present at the time of election.

Election Results

Method for Election:

☐ Secret Ballot

☐ Show of Hands

☐ Acclamation

☐ Other: _____

Office/Position:	Nominees	Total # of Votes or % of Votes	Office/Position:	Nominees	Total # of Votes or % of Votes

Current President's Signature: _____

Current Secretary's Signature: _____