**Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester: \_\_\_\_\_\_\_\_\_\_\_\_\_ Year: \_\_\_\_\_**

President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

VP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

Treasurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

Risk Mng. 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

Risk Mng. 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_

***Budget: Please remember to submit your budget with this form.***

**Semester Reflection:**

1. Please list any club/individual highlights for the semester.
2. Did your club hold any elections or replace any officers this semester? Who transitioned in and out of the roles?
3. How has your club been successful this semester? Describe the organizational strengths of your club this semester (practices, paperwork, fundraising, etc.)
4. What struggles has your club encountered and how has your club handled them? Please be specific.
5. How have your officers been successful this semester with their responsibilities? Please provide examples.
6. What activities has your club done to help improve and/or maintain community within your club?
7. Describe the organizational weaknesses of your club this semester and how those can be improved.
8. What were your best strategies to earn points this semester?
9. Please describe your club’s goals for next semester/year.
10. How could the Sport Programs office better serve your club and the overall program?

**Office Use Only**

Employee Receiving Form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marked in Compliance: \_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_\_ No