

Privacy Policy

ETSU and our career services platform “Handshake” are committed to maintaining privacy practices regarding electronic personal information for all our users. All data collected for our job listing/résumé database and on-campus recruiting services is stored on Handshake servers. Information collected is used to provide and tailor services to our users. It is also used to construct aggregate data reports that assist us in program planning. These reports do not contain personal information.

The system for providing the job listing/résumé database and the on-campus recruiting service may collect system information such as IP address and browser version. This system is provided by East Tennessee State University Career Services in partnership with Handshake. [View the Handshake Privacy Policy here.](#)

Collection and access to student information is governed by campus and federal policy under the Federal Family Educational Rights and Privacy Act ([FERPA](#)), and the East Tennessee State University [Information Technology Resource Use Policy](#). All of our users’ information is considered confidential and its use is restricted to East Tennessee State University Career Center staff, on an as-needed basis.

Jobs posted by employers on our system are subject to review before posting. Site users are urged to validate job postings and use caution and common sense when applying. Do not disclose Social Security numbers, credit card information, or bank account numbers to unknown employers.

If you have any questions, concerns, or comments regarding this Privacy Policy or privacy issues relating to the ETSU Handshake system, please [contact us](#).