Halls officially close at 6pm Friday, December 11, 2020 and reopen at 9am Friday, January 15, 2021.

Residents who will continue living on campus in Spring 2021 may stay for all or part of Winter Break by submitting the Fall 2020 Winter Break Application and Agreement through their Residence Portal before noon on Wednesday, December 8th. Submitting the application ensures card access. Note: There will be no dining services available on campus from December 12-January 15, 2021.

Graduates or students who have obtained permission from their AC/RD may stay for an extended time no later than 9pm Saturday, December 12, 2020.

*Note these important details:*
Your current housing/dining agreement is for fall 2020/spring 2021, and you are obligated to pay rent and meal plan for both semesters, if enrolled in classes.

Anyone who applies to stay on campus during the break; and, during that time, decides not to return to ETSU/on-campus housing for spring 2021 is subject to daily charges from December 13 to January 15.

Centennial residents may have a change of roommate during the winter break. Anyone who currently has no roommate at the end of fall term should prepare the public area for a roommate i.e. clean.

The terms and conditions of the Winter Break Application, as well as, The Wellness Addendum and all current policies remain in place throughout the break.

The University campus may experience water, power, phone, cable and/or internet (Wi-Fi) outages during the break as a result of planned maintenance or unexpected complications. The University has prepared contingency plans for such emergencies; however, it is strongly advised that residents should plan for alternative housing for the break, if possible.

The University is not responsible for loss/damage of property.

**Before leaving for all or part of the Winter Break, do the following:**

1. Clean room by removing trash, washing dishes, properly storing food, and discarding perishable items.
2. If you have food in a community refrigerator, clean out needed items and label what remains.
3. Clean, defrost, and unplug your personal refrigerator and all unnecessary appliances, where possible.
4. Take valued items home, including plants and fish.
6. Close/lock door/windows and close blinds.

**It is important for residents to let us know their plans for spring semester.**

If you will not be enrolled for spring 2021 do the following:

- Officially notify the Department of Housing and Residence Life by completing the Request to Cancel Housing/Dining Plan Agreement Form. This form can be submitted by email to renee@etsu.edu, fax to 439-4690, or in person at 108 Burgin Dossett Hall and must be submitted by January 5th in order to receive the housing deposit refund.
• Properly check out of your building by removing all belongings, cleaning your space, and contacting staff on duty (see numbers posted in the Office Area of your building) to get the hard key drop-off location and/or have your ID deactivated. Failing to turn in a key results in a $50 rekey charge.
• Residents who are not enrolled for spring 2021 and do not properly check-out are subject to spring semester charges for both rent and meal plan up until the day we can confirm you are no longer occupying your assigned space.

ETSU OFFICES WILL BE CLOSED FROM THURSDAY, DECEMBER 24
THROUGH JANUARY 1, 2021
OFFICES RE-OPEN ON JANUARY 4, 2021

From all of us in The Department of Housing & Residence Life, have a safe and happy holiday.