

**ETSU DEPARTMENT OF HOUSING AND RESIDENCE LIFE  
REQUEST TO CANCEL HOUSING/DINING PLAN AGREEMENT FORM**

2022-23 Housing and/or Dining Plan Agreements are for fall 2022 **and** spring 2023 semesters; spring 2023 and summer 2023 are for one semester only. By signing the Agreement(s), the student has agreed to live in University housing and/or participate in the Dining Plan and to pay the applicable monies for the entire term of the Agreement. The Agreement(s) **cannot** be cancelled merely for the convenience of the student, nor does vacating the premises and/or avoiding use of service release the student from Agreement(s) obligations. Complete both sides of this form.

**PRINT FULL LEGAL NAME**

**DATE** \_\_\_\_\_

\_\_\_\_\_  
**LAST NAME**

\_\_\_\_\_  
**FIRST NAME**

\_\_\_\_\_  
**MIDDLE NAME/INITIAL**

**CAMPUS INFORMATION**

E \_\_\_\_\_  
**UNIVERSITY ID #**

\_\_\_\_\_/\_\_\_\_\_  
**AREA CODE CELL PHONE NUMBER**

**FR SOPH JR SR GRAD**  
**CLASSIFICATION (Circle One)**

\_\_\_\_\_  
**RESIDENCE HALL/APARTMENT**

\_\_\_\_\_  
**ROOM #**

\_\_\_\_\_  
**E-MAIL**

@ etsu.edu

**HOME INFORMATION**

\_\_\_\_\_/\_\_\_\_\_  
**AREA CODE PHONE NUMBER**

\_\_\_\_\_  
**STREET**

\_\_\_\_\_  
**CITY**

\_\_\_\_\_  
**STATE**

\_\_\_\_\_  
**ZIP**

I am requesting to cancel my Agreement(s) for \_\_\_ FALL 2022 \_\_\_ SPRING 2023 \_\_\_ BOTH

\_\_\_ HOUSING ONLY

\_\_\_ DINING PLAN ONLY

\_\_\_ HOUSING AND DINING PLAN

**Will you continue to be enrolled at ETSU? If not, give your reason by checking the appropriate box below. Turn in by January 2<sup>nd</sup> in order to be eligible for deposit refund.**

Graduation

Transferring to (name of school) \_\_\_\_\_

Not Enrolled

Withdrawing from ETSU because \_\_\_\_\_

**Agreement release for any of the above is pending verification of student's non-enrollment for next semester.**

**Student Teaching (out of town and beyond commuting distance from campus)/Academic Internship (out of town and beyond commuting distance from campus)/Study Abroad:** Agreement release is pending documentation from academic department on official letterhead. Student Teaching and Internship must be beyond commuting distance of ETSU

**Marriage:** Agreement release is pending receipt of the original marriage certificate recognized by the State of Tennessee.

