# ETSU Off-Site Facilities

## CBORD Door Access Authorization Form

Please grant access to:

<table>
<thead>
<tr>
<th>Name</th>
<th>ID #</th>
<th>Expiration Date (optional)</th>
<th>Department (if Faculty or Staff)</th>
</tr>
</thead>
</table>

**NOTE:** This access will remain in effect until the individual is no longer an active ETSU faculty, staff, or student within the ID System, unless an expiration date has been requested. If the access granted here needs to be removed, please contact the ID office.**

Please select all areas this individual will need access to:

### Community Health Clinic
- ☐ CHC Administrative Staff (4 doors)
- ☐ CHC Allied Clinical Staff (3 doors)
- ☐ CHC Clerical Staff (3 doors)
- ☐ CHC Clinical Staff (3 doors)
- ☐ CHC Facilities Management Staff (4 doors)
- ☐ CHC ITS Staff (3 doors)
- ☐ CHC Pharmacist Only (4 doors)
- ☐ CHC Pharmacy Staff (2 doors)
- ☐ CHC West Door (1 door)

### Little Bucs
- ☐ Staff (1 door)
- ☐ Family/Student Staff (1 door)

### Millennium Center
- ☐ Faculty/Staff (2 doors)
- ☐ Students

### Nave Center
- ☐ Allied Health F/S (full access)
- ☐ Allied Health Students (limited access)
- ☐ SLP F/S (full access)
- ☐ SLP Students (limited access)

### Natural History Museum
- ☐ Staff – Full Access (6 doors)
- ☐ Bldg & Lab (4 doors)
- ☐ Students (2 doors)
- ☐ Limited Collections (1 Door)
- ☐ Visiting Researcher (4 Doors)

### Valleybrook Facility
- ☐ Gate Only (1 door)
- ☐ Gate & Front Door (2 doors)

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Authorized By (print or type):  
Signature:  
Phone #:  
Department:  
Job Title:  
Date:  

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Please send this form to the ID Services Office, access should be granted within 48 hours. (Excluding weekends & holidays)  
Campus ID Services  
Campus P.O. Box 70611  
Phone: 439-8316  
E-Mail: IDBUCS@etsu.edu