Onity Door Access Authorization Form

2/2/2022

**Please grant access to**:

    

 Name ID # Expiration Date (required) Faculty/Staff/Student

**Check the User Group to which the above individual should be assigned.**

**You may request assignment to only those doors to which you have the authority to authorize access.**

[ ]  **ALL AREAS (ETSU Service Personnel Only) Department Position Title**

**Brooks Gym**

 [ ]  ROTC Staff (1 doors)

 [ ]  ROTC Students (1 door)

**Brown Hall**

 [ ]  Biology 1 Majors

 [ ]  Biology 2 Majors

 [ ]  Biology 1 Non-Majors

 [ ]  Biology 2 Non-Majors

 [ ]  Biology Prep

 [ ]  Biology Biochem

 [ ]  Biology Admin (All Bio Doors)

 [ ]  Biology Nitro

 [ ]  Biology Copy Room (1 door)

 [ ]  Chemistry All Doors (28 doors)

 [ ]  Chemistry Classrooms (4 doors)

 [ ]  Chemistry Grad Library (1 door)

 [ ]  General Chem Lab (7 doors)

 [ ]  Organic Chem Lab (6 doors)

 [ ]  Graduate Office (3 doors)

[ ]  Additional Chemistry Individual Lab 

[ ]  Physics & Astronomy Student (1 door)

**Burleson Hall**

 [ ]  English Faculty/Staff (1 door)

 [ ]  English Students (1 door)

**Burgin Dossett**

 [ ]  Financial Aid Full-Time Staff (1 door)

 [ ]  Financial Aid Part-Time Staff (1 door)

 [ ]  Purchasing/AP Full-Time Staff (1door)

 [ ]  Records 1 Vault Staff (1 door)

 [ ]  Records 1 Vault Student (1 door)

[ ]  Records 2 Vault Staff (1 door)

 [ ]  Records 2 Vault Students (1 door)

[ ]  Records 3 Vault Staff (1 door)

 [ ]  Records 3 Vault Students (1 door)

 [ ]  Basement 03 Storage Staff (1 door)

 [ ]  Basement 03 Storage Student (1 door)

 [ ]  Basement 03, 04 Storage Staff (2 doors)

 [ ]  Basement 03, 04 Storage Student (2 doors)

 [ ]  Bursar’s Office Second Floor (2 doors)**Campus Center**

[ ]  Art & Design Faculty/Staff (1 door)

[ ]  Art & Design Student (1 door)

[ ]  ITS Campus Center Full-Time (6 doors)

[ ]  ITS Campus Center Part-Time (6 doors)

[ ]  Railroad Museum, Rm 100A

[ ]  Student Space, Rm 208G

[ ]  TRIO McNair Staff, Rm 208

[ ]  TRIO McNair Students, Rm 208

[ ]  Theatre Faculty/Staff, RM 205

[ ]  Theatre Directing Students, RM 205

[ ]  Theatre Patchwork Players. RM 205

**Carter Hall**

[ ]  Honors Master

**Facilities**

[ ]  Bucky’s Pantry Faculty/Staff

[ ]  Bucky’s Pantry Students

[ ]  Custodial Staff

[ ]  Housing Maintenance

**Hutcheson Hall**

 [ ]  NTFD & DHYG Faculty/Staff (1 door)

 [ ]  NTFD & DHYG Students (1 door)

 [ ]  NTFD & DHYG Grad Students (1 door)

**Memorial Hall** (MiniDome)

[ ]  SERK Student Worker (E113 & E135)

[ ]  SERK Faculty/Staff (E113 & 135)

**Nell Dossett**

[ ]  3rd Floor Offices (2 doors)

**Nicks Hall**

 [ ]  Nicks ITS Staff – (5 doors)

 [ ]  ITS Staff (no comm rooms)

 [ ]  ITS Comm Staff

**Parking Garage**

[ ]  First Floor Staff (limited)

[ ]  Public Safety

[ ]  Public Safety Support Staff (limited)

**Ross Hall**

[ ]  All GeoSciences Doors (19 doors)

[ ]  Computer Lab Room (1 door)

[ ]  Geosciences F/S (18 doors)

[ ]  Geosciences Grads (4 doors)

[ ]  Additional Individual Lab Access

 

**Sam Wilson Hall**

[ ]  ATS Room 129

 (*Send form to ATS@etsu.edu)*

**University Center**

 [ ]  SORC Staff (1 door)

 [ ]  SORC Students (1 door)

 [ ]  TRIO Staff (2 doors)

 [ ]  TRIO Tutors (2 doors)

**Warf-Pickel Hall**

[ ]  Education Computer Lab, Rm 207

[ ]  Classroom, Rm 419

[ ]  Multi-Media 209

[ ]  Multi-Media 415

Comm Counseling Clinic, RM 323A

[ ]  Faculty/Staff

[ ]  Students

Comm WP, Radio Station, Rm 101

[ ]  Faculty/Staff

[ ]  Students

Comm WP, Editing Lab, Rm 103

[ ]  Faculty/Staff

[ ]  Lab Workers

Comm WP, TV Equipment, Rm 113

[ ]  Faculty/Staff

[ ]  Student Workers

**Wilson-Wallis Hall**

 [ ]  Faculty/Staff (7 doors)

 [ ]  Grad Student (6 doors)

 [ ]  Interior Architecture Studio, (Rm 204)

 [ ]  Engineering F/S (2 doors)

 [ ]  Room 018 (1 door)

**\*\* The following classrooms must be authorized/reserved by the Registrar’s office. \*\***

**\*\* Please call 439-4744 for approval. Registrar will forward your request to ID Services. \*\***

­­­­ [ ]  Brown Hall, Rm 304 [ ]  Roger Stout Hall, Rm 101

  

 **Authorized By (print or type) Signature Phone #**

  

**Department Position Title Date**

# Campus ID Services --- Campus P.O. Box 70611 --- Phone: 439-8316 --- E-Mail: IDBUCS@etsu.edu