

ETSU Student Organization Notification of Function with Alcohol

All student organizations functions with alcohol shall be registered with the Student Organization Resource Center at least seven business days prior to the date of the function.

Student Organization functions where alcohol will be present are limited to houses owned by social fraternities recognized by ETSU and commercial establishments owned by licensed third party vendors.

Related policies and definitions are located in the *Spectrum*, page 22 under (6)g.

Organization Information

Name of organization _____

President _____

Phone number _____

Person responsible for risk management _____

Phone number _____

Function Information

Brief description of the function _____

Date of the Function _____ Location _____

Start Time _____ End Time _____

Names of the Designated Drivers _____

How will security be handled? _____

Identification of underage attendees _____

Attach a copy the invitation & describe distribution: _____
(Note open parties with alcohol violates ETSU policy)

Form completed by: _____ Date: _____

Date received by SORC: