

Chapter Assessment Program (CAP)

**East Tennessee State University
Fraternity and Sorority Life**

Standard 1: Academics

- 1.1 Chapter maintains an overall semester GPA of a 2.5 or greater
- 1.2 Chapter maintains an overall semester GPA for active members of a 2.5 or greater
- 1.3 Chapter maintains an overall GPA for new members of a 2.5 or greater
- 1.4 Chapter completes the new member education/intake process within a seven-week period (Note: reduces to six weeks in 2020, and five weeks in 2021)
- 1.5 Chapter retains at least 95% of active members from semester to semester
- 1.6 Chapter retains at least 90% of new members from bid invitation/intake through induction/initiation
- 1.7 Chapter submits roster at the beginning of the semester by the deadline
- 1.8 Chapter submits roster at the end of the semester by the deadline
- 1.9 Chapter facilitates that each candidate/interest/new member has a signed grade release and anti-hazing policy statement for each new member before beginning any activities
- 1.10 Chapter submits the date, time, and location of new member ceremony proceedings at least seven days in advance
- 1.11 Chapter submits the date, time, and location of initiation/induction proceedings at least seven days in advance

Standard 2. Conduct

- 2.1 Chapter members abide by university values, standards, and policies
- 2.2 Chapter completes all sanctions in required timeline
- 2.3 Chapter has properly registered all events with alcohol
- 2.4 Chapter is documented doing something good for our campus, city, or regional community that is not community service or philanthropy related
- 2.5 Chapter receives risk management training at least once a year by a Fraternity and Sorority Life Staff Member

Standard 3. Programming and Engagement

- 3.1 At least 80% of the chapter active members attend Fraternity & Sorority Life Academy in the fall
- 3.2 At least 80% of the new members attend Fraternity & Sorority Life Academy in the fall
- 3.3 Chapter demonstrates a commitment to education of members and to lifelong learning by coordinating, hosting, or co-sponsoring programs in at least one or more of the following on a semester basis: alcohol and other drugs, sexual misconduct, health and wellness, hazing prevention, cultural competency, academics, and/or leadership.
- 3.4 Chapter co-sponsors a campus-wide educational program(s) with a university academic department and/or student services unit
- 3.5 Chapter attends required organizational district, state, regional and/or national leadership conferences/meetings.

- 3.6 Chapter members are involved in campus leadership roles outside of Fraternity and Sorority Life
- 3.7 Chapter members participate in the Dr. Brenda White Wright Emerging Leaders Academy
- 3.8 Chapter members participate in campus governance in the Student Government Association and/or Residence Hall Association
- 3.9 Chapter actively participates in individual and/or team intramural events
- 3.10 Beginning in spring 2020, chapter submits a chapter calendar for the entire upcoming semester by designated due date on D2L. This includes, but is not limited to: chapter meetings, social events, philanthropy events, community service events, academic support schedule, and brotherhood/sisterhood events.
- 3.11 Chapter participates in council-led programming.

Standard 4. Operations

- 4.1 The president (or approved representative) attends all President's Roundtables
- 4.2 The designated number of representatives attend the summer fraternity/sorority retreat
- 4.3 The designated number of representatives attend the winter fraternity/sorority retreat
- 4.4 Chapter plans for elections and trains new officers in their leadership roles and expectations through a formal transition meeting/retreat
- 4.5 To be eligible for a fraternity/sorority council executive board position, individuals must have a minimum of a 2.5 cumulative GPA and maintain a minimum of a 2.5 semester GPA and be in good standing with their chapter
- 4.6 Chapter has a faculty/staff advisor on BucHub who is not a member of the student activities staff
- 4.7 Chapter submits the End of Year Report to BucHub by the deadline provided by the office of Student Activities and Organizations
- 4.8 Chapter has completed the student organization orientation
- 4.9 Chapter completes student organization registration by deadline provided by the office of Student Activities and Organizations
- 4.10 Chapter has no outstanding balances with a university department or council
- 4.11 Council officers hold weekly office hours in the Fraternity and Sorority Life Office
- 4.12 Chapter officers hold weekly office hours on campus with their location posted to their chapter
- 4.13 Chapter fulfills all obligations to any contracts between themselves and other departments on campus

Standard 5. Community Service and Philanthropy

- 5.1 Chapter completes an average of ten community service hours per active and new member each semester.
- 5.2 Chapter hosts at least one philanthropic project each semester to raise money or donate goods to a charity or service organization
- 5.3 Chapter keeps accurate record/receipts of money donated to philanthropic organizations
- 5.4 Chapters are sharing community service and philanthropy accomplishments with the local community and/or national organization

5.5 Chapter member(s) participate in the university's Alternative Break program

5.6 Chapter members participate in the university's Day of Giving

Standard 6. Alumni Engagement

6.1 Chapter maintains regular contact every semester with their alumni

6.2 Chapter has an alumni advisor/chapter advisor

6.3 Chapter has an established alumni association/graduate chapter/housing corporation that is recognized by its national organization