

# Chapter Assessment Program (CAP)

East Tennessee State University  
Fraternity and Sorority Life

## Standard 1: Academics

- 1.1 Chapter maintains an overall semester GPA of a 2.5 or greater
- 1.2 Chapter maintains an overall semester GPA for active members of a 2.5 or greater
- 1.3 Chapter maintains an overall GPA for new members of a 2.5 or greater
- 1.4 Chapter completes the new member education/intake process within a seven-week period (Note: reduces to six weeks in 2020, and five weeks in 2021)
- 1.5 Chapter retains at least 95% of active members from semester to semester
- 1.6 Chapter retains at least 90% of new members from bid invitation/intake through induction/initiation
- 1.7 Chapter submits roster at the beginning of the semester by the deadline
- 1.8 Chapter submits roster at the end of the semester by the deadline
- 1.9 Chapter facilitates that each candidate/interest/new member has a signed grade release and anti-hazing policy statement for each new member before beginning any activities
- 1.10 Chapter submits the date, time, and location of new member ceremony proceedings at least seven days in advance
- 1.11 Chapter submits the date, time, and location of initiation/induction proceedings at least seven days in advance

## Standard 2. Conduct

- 2.1 Chapter members abide by university values, standards, and policies
- 2.2 Chapter completes all sanctions in required timeline
- 2.3 Chapter has properly registered all events with alcohol
- 2.4 Chapter is documented doing something good for our campus, city, or regional community that is not community service or philanthropy related
- 2.5 Chapter receives risk management training at least once a year by a Fraternity and Sorority Life Staff Member

## Standard 3. Programming and Engagement

- 3.1 At least 80% of the chapter active members attend Fraternity & Sorority Life Academy in the fall
- 3.2 At least 80% of the new members attend Fraternity & Sorority Life Academy in the fall
- 3.3 Chapter demonstrates a commitment to education of members and to lifelong learning by coordinating, hosting, or co-sponsoring programs in at least one or more of the following on a semester basis: alcohol and other drugs, sexual misconduct, health and wellness, hazing prevention, cultural competency, academics, and/or leadership.
- 3.4 Chapter co-sponsors a campus-wide educational program(s) with a university academic department and/or student services unit
- 3.5 Chapter attends required organizational district, state, regional and/or national leadership conferences/meetings.
- 3.6 Chapter members are involved in campus leadership roles outside of Fraternity and Sorority Life

- 3.7 Chapter members participate in the Dr. Brenda White Wright Emerging Leaders Academy
- 3.8 Chapter members participate in campus governance in the Student Government Association and/or Residence Hall Association
- 3.9 Chapter actively participates in individual and/or team intramural events
- 3.10 Beginning in spring 2020, chapter submits a chapter calendar for the entire upcoming semester by designated due date on D2L. This includes, but is not limited to: chapter meetings, social events, philanthropy events, community service events, academic support schedule, and brotherhood/sisterhood events.
- 3.11 Chapter participates in council-led programming.

## **Standard 4. Operations**

- 4.1 The president (or approved representative) attends all President's Roundtables
- 4.2 The designated number of representatives attend the summer fraternity/sorority retreat
- 4.3 The designated number of representatives attend the winter fraternity/sorority retreat
- 4.4 Chapter plans for elections and trains new officers in their leadership roles and expectations through a formal transition meeting/retreat
- 4.5 To be eligible for a fraternity/sorority council executive board position, individuals must have a minimum of a 2.5 cumulative GPA and maintain a minimum of a 2.5 semester GPA and be in good standing with their chapter
- 4.6 Chapter has a faculty/staff advisor on BucHub who is not a member of the student activities staff
- 4.7 Chapter submits the End of Year Report to BucHub by the deadline provided by the office of Student Activities and Organizations
- 4.8 Chapter has completed the student organization orientation
- 4.9 Chapter completes student organization registration by deadline provided by the office of Student Activities and Organizations
- 4.10 Chapter has no outstanding balances with a university department or council
- 4.11 Council officers hold weekly office hours in the Fraternity and Sorority Life Office
- 4.12 Chapter officers hold weekly office hours on campus with their location posted to their chapter
- 4.13 Chapter fulfills all obligations to any contracts between themselves and other departments on campus

## **Standard 5. Community Service and Philanthropy**

- 5.1 Chapter completes an average of ten community service hours per active and new member each semester.
- 5.2 Chapter hosts at least one philanthropic project each semester to raise money or donate goods to a charity or service organization
- 5.3 Chapter keeps accurate record/receipts of money donated to philanthropic organizations
- 5.4 Chapters are sharing community service and philanthropy accomplishments with the local community and/or national organization
- 5.5 Chapter member(s) participate in the university's Alternative Break program

## **Standard 6. Alumni Engagement**

6.1 Chapter maintains regular contact every semester with their alumni

6.2 Chapter has an alumni advisor/chapter advisor

6.3 Chapter has an established alumni association/graduate chapter/housing corporation that is recognized by its national organization