

CONSTITUTION OF THE INTERFRATERNITY COUNCIL OF EAST TENNESSEE STATE UNIVERSITY

PREAMBLE

Recognizing the significant positive impact that the college fraternity experience can contribute to students, campus, and community, the national and international general fraternities of East Tennessee State University hereby associate themselves into the Interfraternity Council of East Tennessee State University. Let it be known that this constitution and its bylaws serve as the standard to which all fraternity men, as individuals and chapters, should strive.

ARTICLE I: NAME AND PURPOSE

Section 1: Name

This organization shall be known as the Interfraternity Council of East Tennessee State University and may be referred to as the IFC hereafter in this document.

Section 2: Purpose

The purpose of the IFC shall be to coordinate the operation of East Tennessee State University's fraternity system, consisting of the following specific intentions:

- A. Act as the governing, supervising, and advising body of all North American Interfraternity Conference (NIC) and Fraternity Leadership Association (FLA) recognized men's general fraternities in this University through legislative and judicial procedures.
- B. Promote positive Interfraternity competition in scholarship, services, athletics, and any other events that may be deemed advisable of the betterment of the participants, fraternities, the University, and the community.
- C. Provide a formal setting to propose, debate, and vote on legislation pertaining to the common interests of the men's Greek System.
- D. Serve as the liaison between the University administration and both the men's and women's Greek Community.

ARTICLE II: ASSOCIATION

The IFC shall be a member of the North-American Interfraternity Conference. The IFC shall pay applicable membership dues and participate in annual conferences.

ARTICLE III: MEMBERSHIP

Section 1: Membership Types

Membership in the IFC shall be granted to those chapters chartered by member fraternity of the North-American Interfraternity Conference. There shall be two classes of membership – Regular and New Chapter. All groups of persons recognized by the NIC

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AND/OR FLA and organized on East Tennessee State University's Campus must be a member of the IFC, NIC and/or FLA.

Section 2: Regular Member

- A. A Regular member of the IFC is a fraternity recognized by the NIC and/or FLA by an official charter from said fraternity, recognized by the current IFC as an organization that had completed the requirements for full membership under the constitution that governed the IFC at the time of their request for membership and received the approval vote of the IFC.
- B. Regular members are given the privileges of:
 - i. One voice in business meetings
 - ii. One vote in business meetings
 - iii. Eligibility to hold executive offices and committee chairs on IFC.

Section 3: New Chapter Member

- A. New Chapter member of IFC is an association of persons affiliated with the NIC and/or FLA which intends from its inception to obtain a charter from said fraternity.
- B. New Chapter members shall have pay half Regular member dues to the IFC.
- C. New Chapter members shall have partial membership in that members have:
 - i. One voice in business meetings
 - ii. Do not have franchise or suffrage in business meetings
 - iii. Cannot hold executive office or committee chair positions
 - iv. Can serve on committees, without franchise.
- D. After a New Chapter member has received its charter or chapter status from said fraternity's headquarters, the fraternity may petition the IFC to be extended Regular membership status.
 - i. In order to be granted full membership status, the New Chapter Member must meet set guidelines and requirements.
 - ii. These guidelines and requirements will be set by the Executive Branch of IFC and approved by a majority vote of the Legislative Branch of IFC.
 - iii. Following completion of the mandated criteria, a petitioning New Chapter member must receive a 2/3 approval from the Legislative Branch of IFC to receive Regular membership status.

Section 4: Expansion

It shall be the policy of the IFC to encourage and support in every way the formation of strong new organizations so that all men who desire group association may be able to secure those wishes.

Section 5: Non-Discrimination Clause

Consistent with all applicable federal, state, local laws and University policies, this organization and its subordinate bodies and officers shall not discriminate on the basis of

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race, color, age, religion, nationality or ethnic origin, or disability in its selection of member fraternities.

ARTICLE IV: ORGANIZATION

The Interfraternity Council shall be organized into three distinct branches:

- A. The Executive Branch
- B. The Legislative Branch
- C. The Judicial Branch

ARTICLE V: THE EXECUTIVE BRANCH (EXECUTIVE COUNCIL)

Section 1: Executive Officers

The Executive Branch of IFC shall consist of the following officers:

The President; Executive Vice President; Vice President of Recruitment; Vice President of Administrative Affairs; Vice President of Programming; and Vice President of Marketing and Communication

Section 2: Executive Powers

- A. All administrative and executive of the IFC shall lie in the officers of the Executive Branch.
- B. The Executive Branch shall enforce all laws, rules, and regulations governing the Interfraternity System.
- C. Executive officers can make main and subsidiary motions. However, officers do not hold franchise, except in case of a tie where the President, Executive Vice President, and Vice President of Recruitment shall cast one vote each.
- D. The Executive Branch can appoint vacant Executive officers, subject to a majority approval of the Legislative Branch.
- E. The Executive Branch can create standing committees and appoint chairpersons for committees, also subject to a majority approval of the
A. Legislative Branch.
- F. Duties and responsibilities of each Executive officer shall be outlined in the IFC Bylaws.

ARTICLE VI: THE LEGISLATIVE BRANCH (LEGISLATIVE BODY)

Section 1: Legislative Powers and Duties

- A. All legislative powers of the IFC shall lie in the Legislative Branch.
- B. The Legislative Branch shall have the power to pass all laws and regulations governing the IFC.
- C. Reserves the right to amend the Constitution and Bylaws of the IFC.
- D. Represent chapter and notify chapter of all IFC business and encourage support for the IFC.

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- E. Represent the interests and ideals of member fraternity to the IFC, and work perpetually for the integrity and interests of the Interfraternity system.

Section 2: Delegates

- A. The Legislative body shall be consisted of each member fraternity and its members.
- B. Each fraternity, with the exception of a New Chapter member, shall hold one vote, which is reserved for the said chapter's President or its appointed or elected delegate.
- C. At the time of election of new Presidents or delegates for each member fraternity, the IFC shall automatically accept the new representative to the Legislative Branch.

ARTICLE VII: THE JUDICIAL BRANCH (JUDICIAL BOARD)

Section 1: Judicial Powers

- A. All judicial powers of the IFC shall lie in the Judicial Branch.
- B. The Judicial Branch of the IFC shall have the final power to interpret all parts of the IFC Constitution and Bylaws.
- C. The Judicial Branch shall provide fair and just treatment relating to cases involving IFC regulations or infringements upon fraternity members' rights over which it has authority from the University.
- D. The Judicial Board will uphold the following Code of Conduct:
 - i. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
 - ii. We will strive for academic achievement and practice academic integrity.
 - iii. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically, or sexually abuse or harm any human being.
 - iv. We will protect the health and safety of all human beings.
 - v. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
 - vi. We will meet our financial obligations in a timely manner.
 - vii. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
 - viii. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
 - ix. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them. Members of the IFC should know that violating the IFC Code of Conduct may result in a judicial board hearing.
- E. Judicial Process Overview
 - i. Fraternities are encouraged to resolve alleged infractions as soon as possible through informal discussion with the involved parties before an Interfraternity Council Violation Report form is filed.

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- ii. Should the informal discussions be unsuccessful, the judicial process will be set in motion by the filing of a violation report form for an alleged infraction. An infraction can only be filed against a chapter and not against any individuals. Violations must be reported in the following manner on the Interfraternity Council Violation Report available on the IFC page of the FSL website or from the Interfraternity Council.
- iii. Timing
 - a. The Interfraternity Council Violation Report shall be completed and presented to the Executive Vice President of the Interfraternity Council in a timely manner, but not more than 30 calendar days from the date of the alleged infraction (including college/university breaks).
 - b. If the Interfraternity Council Executive Vice President is unavailable or the violation is against his Fraternity, the report shall be presented to the fraternity/sorority advisor.
 - c. The Interfraternity Council Executive Vice President and fraternity/sorority advisor shall review the Interfraternity Council Violation Report to ensure that it has been filled out completely, including proper signatures and indication of rules/guidelines violated. An incomplete report shall be returned to the reporting party for completion before proceeding.
- iv. Proper Reporting Authority
 - a. Infractions, excluding recruitment infractions, may only be reported and signed by one of these people:
 - i. Chapter president on behalf of his chapter
 - ii. Chapter executive officer/board member on behalf of his chapter
 - iii. Interfraternity Council officer
 - iv. Fraternity/sorority advisor
 - b. Recruitment infractions may only be reported and signed by one of these people:
 - i. Chapter president on behalf of his chapter
 - ii. Interfraternity Council officer in charge of recruitment or a recruitment counselor
 - iii. Potential new member
 - iv. Fraternity/sorority advisor
- v. Receipt of Infraction
 - a. The following steps should be taken to make certain an infraction is properly received by the Interfraternity Council:
 - i. The Interfraternity Council Violation Report is retained by the Interfraternity Council Executive Vice President or fraternity/sorority advisor and is available upon request by the accused Fraternity.

- ii. The Interfraternity Council Executive Vice President or fraternity/sorority advisor shall send a copy of the Interfraternity Council Violation Report to the IFC area advisor within seven days.
 - b. Notification of Chapter
 - i. The Interfraternity Council president shall notify the accused Fraternity in writing by delivering the Interfraternity Council Infraction Notice to that chapter president within seven days of receiving the Interfraternity Council Violation Report.
 - ii. If the president of the accused Fraternity is unavailable, delivery may be made to another appropriate chapter Fraternity officer or advisor. The record of delivery shall be documented on the report.
 - iii. A copy of the Interfraternity Council Infraction Notice shall be given to the fraternity/sorority advisor within the same time period.
- vi. Response to Receipt of Infraction
 - a. Upon receipt of the Interfraternity Council Infraction Notice, the accused Fraternity shall contact the Interfraternity Council Executive Vice President within seven days to schedule mediation.
 - b. Mediation shall be held unless the accused Fraternity chooses to proceed directly to a judicial hearing. Either mediation or the judicial hearing must be held within 21 days of the receipt of the Interfraternity Council Infraction Notice.
 - c. If an agreement is not reached during the mediation process, a judicial board hearing shall be held within 14 days of the failed mediation.
 - d. If there is a college/university class break during the timeframes specified for the mediation/judicial hearing, the mediation/judicial hearing may be scheduled after classes resume or held during the break if all parties are available. If held after classes resume, the timeframe may be extended by the number of days of the class break.
- vii. Mediation
 - a. The purpose of mediation is to find a solution satisfactory to both the party who filed the infraction and the accused Fraternity, in accordance with the following documents:
 - i. Interfraternity Council bylaws
 - ii. Interfraternity Council membership recruitment rules/guidelines
 - iii. Interfraternity Council code of ethics
 - iv. Interfraternity Council standing rules
 - b. The following elements of mediation shall be followed:

- i. Mediation shall be closed to the public.
 - ii. All participants in the mediation shall keep strict confidentiality.
 - iii. No more than three participants (including a chapter advisor) shall represent either party and/or each Fraternity involved at mediation.
- c. In cases of infractions for which a Interfraternity Council officer or another individual has information regarding the infraction and did not file the infraction, then the person shall attend only for the purpose of presenting the information, after which they shall be excused from the mediation.
- d. Mediator Guidelines:
 - i. The Interfraternity Council president in agreement with the fraternity/sorority advisor shall appoint a neutral party to serve as the mediator.
 - ii. Though it is preferable that the fraternity/sorority advisor for Interfraternity Council not serve as the mediator, the advisor can serve if they did not file the infraction or has not been involved with the reported incident.
 - iii. The mediator shall not be an undergraduate student.
 - iv. All parties must sign a summary of the mediation proceedings on the Interfraternity Council Mediation Summary Report indicating the outcome of the mediation and their acceptance of the sanctions. A copy of the report shall be retained by the fraternity/sorority advisor for a period of three years.
 - v. Within 24 hours of the completion of the mediation, the Interfraternity Council president shall send a copy of the Interfraternity Council Mediation Summary Report to the parties designated on the form.
- viii. Judicial Board Hearing
 - a. The Interfraternity Council shall follow procedures for judicial board hearings as already established by its Interfraternity Council bylaws.
 - b. Hearings shall be closed to the public
 - c. No more than three participants (including a chapter advisor) shall represent either party and/or each Fraternity involved at a hearing.
 - d. In cases of infractions for which a Interfraternity Council officer or another individual has information regarding the infraction and did not file the infraction, then the person shall attend only for the purpose of presenting the information, after which they shall be excused from the judicial hearing.
 - e. All parties must sign a summary of the hearing proceedings on the Interfraternity Council Judicial Board Hearing Summary Report

indicating the outcome of the hearing. A copy of the report should be retained by the fraternity/sorority advisor for three years.

- f. Within 24 hours of the completion of the judicial hearing, the Interfraternity Council officer responsible for the judicial process shall send a copy of the Interfraternity Council Judicial Board Hearing Summary Report to the parties designated on the form.
- g. On those campuses where the small size of the Interfraternity Council makes a judicial board hearing ineffective because of conflicts of interest, and mediation has proved ineffective, the case may be referred directly to the advisor of the IFC Judicial Board, the ETSU Dean of Students.

ix. Appeals

- a. The decision of the Interfraternity Council judicial board may be appealed by any involved party to the advisor of the IFC Judicial Board, the ETSU Dean of Students.
- b. An appeal shall be filed with the Interfraternity Council president with the appeal form, within seven days of the decision.
- c. The advisor of the IFC Judicial Board, the ETSU Dean of Students shall reverse or uphold the decision of the Interfraternity Council judicial board. The IFC Interfraternity Council Judicial Appeals Committee may also dismiss or modify sanctions as the committee deems appropriate.
- d. Any sanction shall begin only after all properly filed appeal decisions have been rendered. If a sanctioned Fraternity wants to fulfill all or part of the sanctions pending the outcome of a filed appeal, the Fraternity shall have that option.
- e. If the advisor of the IFC Judicial Board, the ETSU Dean of Students is unable to resolve the appeal, the file should be transferred to the ETSU University Judicial Board for final resolution by the ETSU University Judicial Board. The decision of the board shall be final.

F. The Judicial Board may impose the following sanctions:

Non-Status Sanctions:

- i. Letter of apology
- ii. Fines
- iii. Restitution
- iv. Educational programming
- v. Public Service to the campus or community
- vi. Meetings with campus office/departments
- vii. Loss of social event and/or campus event privileges
- viii. Loss of eligibility for Summit Awards
- ix. Censure

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The Judicial Board may also impose a Status Suspension or loss of IFC status if hazing events that put the victim at risk of injury or harm are proven (ingestion, physical harm, risk of physical harm)

Section 2: Composition

- A. One delegate from each fraternity shall be chosen to be on the Judicial Board at the beginning of each academic year.
- B. The Executive Vice President shall be the Chair of the Judicial Branch of the IFC.
- C. Delegates for the Judicial Branch cannot be the same delegate for the Legislative Branch of IFC.
- D. Two-thirds of the Judicial Branch officers shall constitute a quorum to do business. Each justice shall have one vote, with the Executive Vice President voting only to break a tie.

ARTICLE VIII: MEETINGS

Section 1: Legislative Delegate Meeting Schedule

- A. The first legislative delegate meeting must occur during the second week of classes following the start of each semester.
- B. All of the executive officers and legislative delegates shall meet once a week when classes are in session at a standard time and day of the week for business meetings.
- C. The standard time and day of the week for business meetings will be proposed by the President and approved by the delegates at the first meeting of each semester.

Section 2: Executive Council Meeting Schedule

- A. The first executive council meeting must occur by or during the second week of classes following the start of the semester.
- B. All of the Executive officers shall meet bi-weekly when classes are in session at a standard time and day of the week for business meetings.
- C. Should an Executive officer not be in attendance, the penalty shall be one extra office hour for the coinciding week.

Section 3: Special Meetings

Special meetings are meetings outside of the standard business meetings. It shall be called at the request of the President or majority of the legislative body with a minimum of 24 hours notice to members and officers.

Section 4: Quorum

In order to conduct business meetings, two-thirds of the legislative body must be present.

Section 5: Parliamentary Authority

The meeting procedure shall operate under the rules contained in Robert's Rules of Order, Newly Revised.

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ARTICLE IX: AUXILIARY ORGANIZATIONS

The Interfraternity Council may not allow any of its fraternities and its members to have little sister organizations and/or other auxiliary organizations, due to federal law.

ARTICLE X: CONSTITUTION AND AMENDMENTS

Section 1: Distribution

The Constitution shall be distributed to all IFC Officers, Chapter Presidents and Delegates, the Director of Fraternity and Sorority Life and filed with the Office of Fraternity and Sorority Life each semester. Two hard copies and two copies on disk shall be kept up to date and on file in the IFC Office at all times.

Section 2: Amendments

- A. Amendments to the Constitution may be made by a two-thirds (2/3) vote of the legislative body. Following ratification, all previous Constitutions shall become null and void.
- B. Proposed amendments to the Constitution must be presented in writing to the executive and legislative bodies.
- C. Amendments must be tabled for at least one regular IFC meeting after presentation before voting takes place.

ARTICLE XI: BYLAWS

The IFC shall be empowered through their legislative capacity to enact Bylaws to this Constitution that specify policies, guidelines, and procedures in various aspects of the organization's operations.

BYLAWS OF THE INTERFRATERNITY COUNCIL OF EAST TENNESSEE STATE UNIVERSITY PREAMBLE

We, as fraternity, believe in the development of the human spirit. The primary process by which the human spirit is developed is through the relationships we share with one another, ourselves, and with God. These relationships are the essence of our identity. It is through fraternity with others that we know who we are. The absence of positive relationships, not the absence of things and events, is a primary source of unhappiness. The fraternity is essentially making one statement: We believe in developing the human spirit. It is through the values expressed in our ritual that we share this belief. It is through our actions that we exemplify this belief.

Title 1: Finances and Rosters

Section 1: Membership Dues

- A. The dues of Regular and New Chapter members shall be an assessment per member and new member by the most updated list of members and new members following the formal recruitment period.

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- B. The amount of said dues shall be twenty (\$20) dollars per active and new member of each member fraternity per semester.
- C. Said dues shall be paid by the fourth IFC meeting after each formal recruitment period. In the case of a semester not having a formal recruitment, membership dues shall still be paid by the fourth IFC meeting.
- D. Fines for late and non-payments shall be included in the written and/or verbal notification at the fifth meeting of the semester.
- E. Suspension of voting privileges will occur if dues and/or fines are not paid in full by a member fraternity considered to be delinquent by the Executive Council.
- F. By the second week of not having paid IFC dues, a \$25.00 a week fine will be placed until dues are paid in full.
- G. Failure to pay dues by the end of the semester will result in social probation of alcoholic events for the next semester until paid in full.

Section 2: Budget

- A. The budget shall be set by the Executive Council and reported by the Vice President of Administrative Affairs in writing to the Legislative Body by the second IFC meeting of each semester.
- B. A two-thirds (2/3) vote of the Legislative Body shall be necessary to ratify the proposed budget.
- C. All legislation concerning appropriation of funds shall require one week's written notice or announcement at the previous regular meeting, except in emergency as determined by the President.

Title 2: Roster

It is the responsibility of each member fraternity to keep an updated roster with the Office of Fraternity and Sorority Life. Updated rosters are due along with the membership fees by the second IFC meeting after formal meeting.

Scholarship

Section 1: Requirement

- A. Each member fraternity shall maintain a minimum semester grade point average (GPA) of 2.5 on a 4.0 scale.
- B. The Coordinator of Greek Life will calculate the GPA of each member of each fraternity of the IFC after the completion of Fall and Spring semesters. It is the responsibility of member chapters to make sure that rosters are updated and accurate before grades are calculated.

Section 2: Academic Probation

- A. Any member fraternity that fails to meet the minimum semester GPA requirement shall be placed automatically on academic probation.

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- B. A written notification composed by the Executive Vice President shall be given to the following: the violating fraternity, its national/international headquarters, all of its advisors, the IFC President, and the Coordinator of Greek Life.
- C. Academic probation shall consist of the following terms:
 - i. There will be no registered or unregistered events with alcohol during the ensuing semester starting on the first day of classes.
 - ii. The Vice president of Fraternity Values shall issue a statement of requirements for the member chapter. If fulfilled, the member chapter will be removed from probation at midterms.

Section 3: Academic Suspension

- A. Any member fraternity that is on academic probation and fail to meet the minimum semester GPA requirement for the ensuing term shall be placed automatically on academic suspension.
- B. A written notification composed by the Executive Vice President shall be given to the following: the violating fraternity, its national/international headquarters, all of its advisors, the IFC President, and the Coordinator of Greek Life.
- C. Academic suspension shall consist of the following terms:
 - i. There will be no registered or unregistered events with alcohol or participation in any intramural sport for the entire ensuing semester starting on the first day of classes through the last day of the semester.
 - ii. The Vice President of Fraternity Values shall issue a statement of requirements for the member chapter. If the statement is not fulfilled completely the Vice President of Fraternity Values and the Executive Committee shall determine the punishment.
- D. Any fraternity that is on academic suspension that fails to achieve a semester GPA of 2.5 on a 4.0 scale shall remain on academic suspension until the chapter achieves the minimum requirement.

Title 3: Attendance

Section 1: Requirement for Presidents/Delegates

- A. It is required that each member fraternity sends a delegate, preferably the president of the chapter, to weekly IFC business meetings. If the President (or one of the two assigned designees that are determined at the first business meeting of the year) is not present, the individual chapter will not be allowed voting privileges for that meeting.
- B. A written warning shall be placed on a member fraternity who is absent to one business meeting each semester. A second absence in the same semester shall constitute to a fine on the fraternity of \$25.00. An additional \$25.00 will be assessed for each missed meeting. The amount of the fine shall be set forth by the Executive Council and approved by the Legislative Body prior to the placing of the fine.

Section 2: Requirement for Officers

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- A. It is required that each officer attend weekly IFC business meetings.
- B. Officers of the IFC Executive Council cannot sit in as a delegate for a member fraternity in case of absence of that member fraternity.
- C. In the case of multiple absences in a given semester by an officer, the Executive Council can present the situation to the Legislative Body for majority vote to consider that individual delinquent and be relieved from office.
- D. A written warning shall be placed on the executive officer who is absent to one business meeting. A second absence in the same semester shall constitute to a fine on the officer of \$20.00. An additional \$20.00 will be assessed for each missed meeting.

Title 4: Officer Selection, Election, and Term

Section 1: Qualifications for Eligibility

To serve as an officer in the Executive Branch of the IFC, a student shall:

- A. Have a minimum cumulative grade point average of a 2.75 on a 4.0 scale.
- B. Be a full-time student and an undergraduate with the University.
- C. Must be an initiated member in good standing of a Regular Member fraternity of the IFC.
- D. Must maintain above said requirements throughout the term of office.

Section 2: Selection and Election of Officers

- A. Applications for Executive officers shall be made available by the President of IFC by the middle of the Fall semester and due by the date the current executive council decides.
- B. It is the responsibility of the Executive Council and the IFC Advisor to approve all of the standards that are outlined in Title 4 Section 1.
- C. The Executive Board holds the right to interview applicants. The interview will be conducted by a slating committee comprised of the following members: IFC President (If he is not running for an office), Greek life advisor and or a designee, and one delegate of each recognized fraternity chapter. The slate for IFC officers should be determined by members of the slate committee utilizing the applications and results of the interview process. The most highly qualified candidate for each office will be place on the slate.
- D. The slate will be communicated to fraternity presidents one week prior to elections being held. Nominations may be made from the floor one week prior to elections. If a person who is selected by the slate wishes to run from the floor, he is not required to give up his slate office. If a position is contested, both candidates should give a two-minute presentation or explanation reflecting their desire for the office and their qualifications and ideas.
- E. The General Assembly will vote on officers on the date specified by the executive council. A majority vote of the General Assembly is required to elect a candidate for

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each position. If no candidate receives a majority vote, and a tie happens. Slate will overrule the tie.

- F. Each candidate shall be provided time to present a speech to the General Assembly. Each candidate will also be required to answer questions from the General Assembly following the speech. For each candidate's speech and questions the other candidates must step out of the room. Any procedure for elections not outlined in this Constitution shall be defined by the majority vote of the Executive Council.
- G. Executive council members cannot act as his chapter's delegate.

Section 3: Officer Term

- A. An IFC officer's term shall last from the beginning of the Spring semester until the end of the Fall semester.
- B. In case an officer resigns or is relieved from office, the elected or appointed officer shall fulfill the remainder of that officer's term.

Title 5: Officer Duties and Responsibilities

Section 1: President

- A. Conduct the regular meeting of the IFC and Executive Council.
- B. Enforce the Constitution and Bylaws of the IFC.
- C. Call and conduct special meetings of the IFC and the Executive Council.
- D. Supervise all activities and operations of the IFC, including formal recruitment.
- E. Serve as spokesman and prime representative of IFC in all contact with the media, University administration and the community.
- F. Create committees and appoint committee chairmen, subject to majority approval by the Legislative Body.
- G. Appoint individuals in officer seats available after elections, also subject to majority approval by the Legislative Body.
- H. Ex-officio member to all standing and special committees.
- I. Shall stay disaffiliated with his chapter from the first week of the each semester through the week of formal recruitment, as well as campus events affiliated with incoming new students, i.e. Preview and Orientation.
- J. Represent as the voting delegate to the Southeastern Interfraternity Conference (SEIFC).

Section 2: Executive Vice President

- A. Assist the President and carry out his duties in case of absence.
- B. Be familiar with the Constitution and Bylaws of the IFC.
- C. Announce judicial hearings to board delegates in a timely manner.
- D. Organize and plan the IFC's participation in the SEIFC
- E. Search for development opportunities such as lectures and workshops and promote attendance by the IFC members.
- F. Serve as the Chairman of the Judicial Branch.

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- G. Educate the members on policies and procedures of the Judicial Board, Interfraternity Council, and the University.
- H. Coordinate and implement training of judicial board delegates at the beginning of each Fall semester.
- I. Assist in the planning and organization of the Summit (Student Organizations' Awards Banquet).
- J. Serve in a liaison role to the Counseling Center.
- K. Educate member fraternities of the IFC's policies concerning risk management.
- L. Coordinate training of honor guards in accordance to the Notification Form for Greek Events with Alcohol.
- M. Educate member fraternities by providing actual examples of risk management successes and failures.
- N. Plan and coordinate at least one risk management program each semester.
- O. Continuously update the IFC Constitution and Bylaws as amendments are made.
- P. Conduct monthly meetings with each fraternity's scholastic/scholarship chair.
- Q. Shall maintain regular and general maintenance to the Constitution and Bylaws as necessary (this is limited to changes regarding formatting, minor grammatical, spelling, mechanical, and organizational issues). Changes through this section shall not alter the overall substance, meaning, or intent of any provision. Any changes made should be noted in a separate document with the date and a summary of the change.

Section 3: Vice President of Recruitment

- A. Develop and abide by the set of rules that govern formal and informal recruitment each semester.
- B. Review recruitment rules with officers, Presidents and Recruitment chairs of each member fraternity and Recruitment Supervisors (Rho Sigs) prior to each formal recruitment period.
- C. Prepare a detailed schedule for each formal recruitment period prior to the beginning of that semester.
- D. Supervise publicity of the IFC recruitment events.
- E. Plan and direct a recruitment workshop for members of the IFC.
- F. Collect and distribute information regarding registered potential new members before and during formal recruitment.
- G. Compile a formal record of new member invitations accepted by new members.
- H. Shall stay disaffiliated with his chapter from the first week of the each semester through the week of formal recruitment, as well as campus events affiliated with incoming new students, i.e. Preview and Orientation.
- I. Assist in planning of New Member Education (FSL EPIC).

Section 4: Vice President of Administrative Affairs

- A. Record the minutes of all regular and special IFC meetings.

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- B. Distribute meeting minutes for approval by the Legislative Body at the following regular meeting.
- C. Maintain a file of all meeting minutes and provide accessibility to all members of the IFC.
- D. Call roll and record attendance of the IFC officers and member fraternity representatives.
- E. Request and maintain accurate rosters for all member fraternities.
- F. Compile and distribute contact lists of officers and Council representatives.
- G. Be responsible for all finances of the IFC.
- H. Produce bills for each member fraternity on a per capita basis.
- I. Collect all dues owed to the IFC and deposit in the proper account.
- J. Disburse funds and issue receipt of payment to all appropriate parties.
- K. Develop a budget at the beginning of each semester, subject to approval by the Legislative Body.
- L. Present updated reports of financial status at each IFC meeting.
- M. Have a working understanding of Robert's Rules of Order, maintain order and address all questions of procedures in Council meetings.
- N. Conduct Parliamentary Procedure workshop no later than the fourth week of each semester.

Section 5: Vice President of Marketing and Communications

- A. Attend all regular meetings of the Panhellenic, Pan-Hellenic, and Greek Councils and represent the IFC at each meeting.
- B. Keep the IFC informed of all proceedings of said councils.
- C. Produce correspondence between the IFC and other Greek organizations
- D. Coordinate at least one event that promotes positive Greek Relations each semester
- E. Publicize all events and programs sponsored by the IFC, utilizing various media.
- F. Educate member fraternities on the process of publicizing events and provide assistance to all members.
- G. Participate with representatives of the Greek community in the publicity of Formal Recruitment.
- H. Inform member fraternities of opportunities for participation in intramural athletics, including announcements of Captain's meetings and roster deadlines.
- I. Communicate with Campus Recreation to maintain awareness of all rules and rule changes and to inform Campus Recreation officials of potential scheduling conflicts.
- J. Assist member fraternities in the promotion of each chapter's major philanthropy programs.

Section 6: Vice President of Programming

- A. Coordinate at least one event that promotes positive Greek Relations each semester.
- B. Maintain records of the academic progress of member fraternities to enforce the academic policies.
- C. Inform member fraternities of available academic resources and opportunities.

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- D. Plan and coordinate a scholarship recognition program each semester.
- E. Assist the Coordinator for Greek Life in the planning and coordination of the Greek calendar.
- F. Communicate with representative of Volunteer ETSU to acquire information about philanthropic opportunities and communicate these opportunities to the IFC.
- G. Educate member fraternities on the procedures of documenting volunteer hours through Volunteer ETSU.
- H. Plan and coordinate at least one athletic event per semester promoting interfraternalism and athleticism.
- I. Document all philanthropic service sponsored and performed by the IFC Council with Volunteer ETSU.
- J. Assist all committee chairs in planning and coordinating programs in specific areas of interest.
- K. Promote programs of campus organizations by communicating programming information to the IFC.
- L. At the beginning of each semester compile a list of fraternity men serving in leadership roles within other organizations.
- M. Support the coordination and implementation of the Fraternity Vision Plan.

Title 6: Recruitment

Section 1: Recruitment Operations

- A. The Vice President of Recruitment shall create schedules for formal and informal recruitment. Schedules for both spring and fall recruitment should be presented to the legislative body for approval by majority vote at the start of the spring semester.
- B. All recruitment rules, procedures, and guidelines not defined herein will be determined by the Vice President of Recruitment and his committee and approved by majority vote of the legislative body at the start of the new calendar year. The rules, procedures, and guidelines will remain in place until the following calendar year unless a change is proposed to, and approved by, two-thirds of the legislative body.
- C. The Vice President of Recruitment shall formulate rules, procedures, and guidelines for informal recruitment and present these rules, along with formal recruitment rules, to be approved by majority vote of the legislative body at the start of the new calendar year. The rules, procedures, and guidelines will remain in place until the following calendar year unless a change is proposed to, and approved by, two-thirds of the legislative body.

Section 2: Formal Recruitment

- A. All recruitment functions during the formal recruitment week are to be 100% alcohol free. Recruitment publicity shall contain no reference to alcoholic beverages or distributors. There shall be absolutely no alcohol in the presence of a prospective member and a fraternity member at any time during the recruitment week.

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- B. The IFC President, Vice President of Recruitment, and Recruitment Supervisors (Rho Sigs) shall be completely disaffiliated from the beginning of the semester through the end of the formal recruitment period.
- C. Recruitment Supervisors, Rho Sigs, shall be made up of two (2), unless otherwise requested by the IFC, delegate from each member fraternity.
- D. The Recruitment Committee shall be made up of the recruitment chairs of each member fraternity and chaired by the Vice President of Membership Development.

Section 3: Informal Recruitment

Member fraternities may engage in informal recruitment activities outside of the formal recruitment period. Informal recruitment of potential new members may not take place during the formal recruitment period.

Section 4: Bidding

- A. Bidding is inviting a man to pledge or associate with a fraternity without any way obligating him until he accepts the bid according to the stipulations set forth by the IFC.
- B. Member fraternities cannot issue an invitation to membership or formally pledge/associate any potential new members from the beginning of school through the first week after formal recruitment period.
- C. A bid may be either accepted or declined. A declined bid is valid for one calendar year after date of issue, unless revoked by the issuing fraternity.
- D. Men desiring to participate in formal recruitment activities must register by completing the Formal Recruitment Registration Form. (See Attachment 1)
- E. To receive a bid during formal recruitment period, a man must participate in the recruitment activities of every fraternity. To document participation, each man must complete the Formal Recruitment Participation Card. (See Attachment 2)
- F. Immediately after accepting a bid, during formal and informal recruitment periods, a man desiring association must complete the Grade Release Information and Statement Against Hazing Form. (See Attachment 3)
- G. Immediately after accepting a bid, during formal and informal recruitment periods, a man desiring association must complete the Intent to Affiliate Form. (See Attachment 4)

Section 5: Dry Recruitment

All recruitment activities, including formal, informal, and summer/break activities are to be alcohol free.

Title 7: New Member Development

Section 1: Pledging/Association

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- A. Pledging/Association may be characterized by wearing a fraternity pledge pin, sending his name to a fraternity's headquarters, participating in a fraternity's pledging/association ceremonies, and/or a combination of all said actions whereby his intention to associate is specified.
- B. To pledge/associate a member fraternity, a man receiving a bid must be enrolled as a full time student at East Tennessee State University and have obtained at least a 2.5 cumulative college grade point average or a 2.5 cumulative high school grade point average if no college credit has been earned.
- C. Men who formally pledge/associate themselves with a member fraternity shall be classified as new members. Each member fraternity's new member program shall last no longer than twelve (12) weeks and encourages a program that lasts less than twelve weeks.
- D. New member programs may not involve alcohol.

Section 2: Hazing

Participation of students in hazing activities, any reckless act, on or off institutional property, by one student, acting alone or with others, which is directed against any other student, that endangers the mental or physical health or safety, and includes treatment of a violent, abusive, shameful, insulting, or humiliating nature, is prohibited when connected with initiation into, affiliation with, or continuing membership in a group or organization or individual shall engage in any form of hazing. Hazing activity, which is in violation of any other institution or school regulation such as the misuse of alcohol, drugs, school property, etc. is strictly forbidden. Hazing incidents in which cause physical harm or puts the victim at risk of injury will result in a Judicial Board hearing with suspension or loss of IFC status as a possible punishment.

Title 8: Initiation

Section 1: Standards

- A. To be eligible for initiation in to a member fraternity, a new member must be a full time student at East Tennessee State University and have achieved one of the following:
 - i. High school cumulative grade point average of at least a 2.5, if no college credit has been earned.
 - ii. Semester of pledge/association grade point average of at least a 2.5.
 - iii. Cumulative grade point average of at least a 2.5.
- B. Member fraternities must receive written permission to initiate from the Coordinator of Greek Life a minimum of seven (7) days prior to the proposed date of initiation.

Section 2: Initiation before Grade Release

- A. Member fraternities may schedule the initiation of new members at their discretion in accordance to standards set forth by their national/international organizations. Fraternities may choose to initiate at the first of the semester after a semester of

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formal pledging/association of new members, allowing grades to be properly checked. Fraternities also have the option of initiating before the end of the semester in which new members formally pledged/associated.

- B. Any fraternity who initiates a new member(s) before grade release for his semester of pledging/association who does not earn a 2.5 semester grade point average or possess at least a 2.5 cumulative grade point average will be brought up on the IFC Judicial board.

Title 9: Disciplinary Offenses

Generally, through appropriate due process procedures, institutional disciplinary measures shall be imposed for conduct which adversely affects East Tennessee State University's pursuit of its educational objectives, which violates or shows a disregard to the rights of other members of the academic community, which endangers property of persons on institution or institution-controlled property, or which violates specific Interfraternity Council policies as prescribed. Let it be known that this text only emphasizes the regulations of the Interfraternity Council and that all organizations therein are subject to the other, more pertinent, regulations as specified by the University Judicial Code.

Section 1: Conduct Dangerous to Others

Conduct of members of the Greek Community dangerous to others will not be tolerated at any Greek function. A definition of a student organization's function is defined in the East Tennessee State University Institutional Disciplinary Rules (Spectrum, 0240-3-2-05 Disciplinary Procedure, Number 6, Item G). This includes, but is not limited to, the direct act of individuals within an organization or the organization as a whole, acting in the specified manner.

Section 2: Disorderly Conduct

Any individual or group behavior which is abusive, obscene, lude, indecent, violent, excessively noisy, or which represents the Interfraternity Council or Greek Community in any undesirable manner will not be tolerated.

Section 3: Misuse of or Damage to Property

Any act or misuse, vandalism, malicious, or unwarranted damage or destruction, defacing, disfiguring or unauthorized use of property against a member of the institution, Interfraternity Council, Greek Community, local community, or a guest of the institution, will not be tolerate.

Section 4: Theft

Any act of theft, misappropriation, or unauthorized possession of any organization's property or any such act against a member of the institution, community, or a guest of the institution, will not be tolerated

Section 5: Controlled Substances

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The use of all controlled substances shall be governed by the regulations set forth by the East Tennessee State University Spectrum.

Section 6: Failure to Cooperate with Institutional Officials

Failure to comply with directions of institutional officials acting in the performance of their duties will not be tolerated.

Section 7: Conduct Unbecoming a Greek Society Member

Any conduct which represents the Greek Community and/or Interfraternity Council as a whole, in an inappropriate manner or misconduct in the presence of the public will not be tolerated. Such conduct includes, but is not limited to: academic dishonesty, disrespecting women, physical, mental, psychological, or sexual abuse, illegal drug or alcohol abuse.

Section 8: Recruitment Violations

Failure to comply with the formal and informal recruitment policies, voted on and approved by the Interfraternity Council prior to the beginning of each recruitment period, will not be tolerated and a Judicial Board hearing will be held.

Section 9: Parties with Alcohol Policy Violations

Failure to comply with the policies outlined in the Notification Form for Greek Events with Alcohol will not be tolerated.

Title 10: Disciplinary Sanctions

Upon determination that a student or recognized chapter of the Interfraternity Council has violated any of the rules, regulations, or disciplinary offenses set forth in Title 9 of the Interfraternity Council Bylaws, the following sanctions may be imposed, either singly or in combination, by the Interfraternity Council Judicial Board.

Section 1: Restitution

A member of a recognized chapter or a recognized chapter of the Interfraternity Council who has committed an offense against property of another organization or individual may be required to reimburse the institution or organization or other owner for damage or misappropriation of such property. Any such payment in restitution shall be limited to actual cost of repair or replacement.

Section 2: Warning

The appropriate institutional official or advisor of the Greek Community may notify the student or chapter that continuation or repetition of specified conduct may be cause for other disciplinary action.

Section 3: Reprimand

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A written reprimand, or censure, may be given to any student or organization whose conduct violates any part of these regulations.

Section 4: Social Probation

An assignment of a viable 30, 60, 90, or 120 day social probation may be assigned to any recognized chapter of the IFC for conduct violating the disciplinary offenses stated in the IFC Bylaws Title 9 or for violation of the IFC's academic standards. Social probation includes, but is not limited to, the restriction of any social activity, party, mixer, or other assembly for the purpose of a non-philanthropy or non-intramural event. These conditions of social probation will be outlined and monitored by the IFC's Judicial Board.

Section 5: Restriction

Outside of social probation, a restriction upon a recognized chapter of the Interfraternity Council's privileges for a period of time may be imposed. This restriction may include, but is not limited to, denial of the right to represent the institution, Greek Community in any way, denial of use of facilities, ineligibility for consideration of appropriate awards of the Greek Awards program, participation in extra-curricular activities or restriction of organizational privileges.

Section 6: Educational or Awareness Programming

An assignment of sponsoring an education or awareness program to address violations may be imposed, with the goal of educating members of the policy violating chapter as well as others.

Section 7: Community Service

An assignment of service to the community may be imposed, with the required percentage of attendance to be mandated at the discretion of the Judicial Board. Service Hours must be verified by the Interfraternity Council Philanthropy chair, following the process for documentation set forth by Volunteer ETSU.

Section 8: Letter of Apology

A letter of apology may be assigned to the violating chapter if the Judicial Board feels like it is necessary. They may be required to issue multiple apology letters to different organizations/individuals depending on the circumstances of the situation.

Section 9: Fines

The Judicial Board may issue a fine to the violating chapter. The amount of the fine shall be decided by the Board but may not exceed \$500.

Section 10: Suspension/ Loss of IFC status

If dangerous hazing incidents (physical harm, risk of physical harm, ingestion) are proven to have occurred the Judicial Board may issue a suspension or strip the violating chapter of their IFC status.

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Title 11: Alcohol Policy

Member fraternities must follow the policies set forth in the Notification Form for Greek Events with Alcohol by the Office of Fraternity and Sorority Life and East Tennessee State University. In the event of any discrepancies between the IFC Alcohol Policy and the college, city, state, federal laws, or individual fraternity policies the more stringent policies will prevail.

Title 12: Judicial Policy

(This policy is not intended to replace the current University Judicial Policy. It is intended to enhance the Judicial Policy from the IFC perspective)

Section 1: Judicial Board

- A. The Judicial Board of the Interfraternity Council shall have the final power to interpret all parts of the Interfraternity Council Constitution and Bylaws.
- B. The Judicial Board shall be comprised of the Executive Vice President, and one representative from each member fraternity. At the beginning of each semester each member fraternity shall choose a representative member to represent them on the Judicial Board. The IFC Advisor will serve in an ex-officio capacity.
- C. The IFC Executive Vice President shall chair the Judicial Board.
- D. The IFC Executive Vice President will investigate all infractions or violations of the IFC Constitution or Bylaws and then report his findings to the Judicial Board.
- E. When a report is made to the Judicial Board, a letter containing where the infraction occurred, the date of the alleged infraction, and the time of the alleged infraction must be included. A report must be witnessed with the name of the witness being disclosed to the Judicial Board.
- F. Reports will be made under the complaint form link on the IFC page on the ETSU website

Section 2: Judicial Hearings

- A. In order to conduct a hearing, the Executive Vice President and 2/3 of the membership of the Judicial Board must be present. In the event that two (2) IFC organizations are involved, a majority is all that is necessary to conduct the hearing.
- B. A member of the Judicial Board may abstain if he feels he cannot decide a case fairly or if a majority of the Judicial Board feels that due to personal or other relations with a fraternity member cannot judge the case fairly. If the Executive Vice President is excused then the board shall elect a member to chair the hearing. While this hearing is taking place only members who have a vested interest in the hearing may be present.
- C. A hearing may be called only if the Executive Vice President and two members of the Judicial Board deem it necessary.
- D. In the event that a hearing is to take place the Executive Vice President must notify (can be by email) the accused fraternity one week prior to the date of the hearing. The letter shall direct the organization to appear at the hearing. The letter (email)

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shall include all alleged violations and the date and time of the hearing. In the event that an emergency meeting is necessary, the Executive Vice President shall notify by phone the involved parties. A follow up letter shall be sent out within three (3) days of the phone call.

- E. If the accused chapter fails to appear at the hearing, the Board, by the way of majority vote will select one of the following courses of actions:
 - i. Reschedule the hearing
 - ii. Render a decision based on the available information
- F. The Executive Vice President will vote only in the case of tie.

Section 4: Judicial Procedures

The process of the judicial hearings shall follow the University's Student Judicial System Handbook

Section 5: Confidentiality

Information generated in the course of disciplinary proceedings will be given the full extent of confidentiality. Any and All disclosures of information disclosed during the hearing are themselves chargeable under this policy.

Title 13: Sorority Events

Section 1: Rules

The IFC member fraternities have agreed to participate in competitions sponsored by sororities if and only if the following rules are met:

- A. A representative from the sponsoring sorority will present the event at an IFC regular meeting with a minimum of one week prior to the event with the following:
 - i. Ten (10) copies of the rules and regulations for each part of the event (six member fraternities, the President, the Executive Vice President, Vice President of Administrative Affairs, and the Coordinator of Greek Life.
 - ii. A written description of each activity must be included.
 - iii. Point values and distributions must be given.
 - iv. How and by whom the points will be determined must be stated.
 - v. Any fees to be assessed must be included.
 - vi. A list of coaches (if applicable).
 - vii. Each fraternity will be assured at least one sister of the sorority as coach who has had previous experience in the function.
- B. IFC will limit the time commitment involved in proposed sorority events to two (2) hours.
- C. Has no alcohol present.
- D. Does not include drinking competitions, implied or sexual contact, mystery events, scavenger hunts, or skits.
- E. Banner competitions must provide all materials and supplies.

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- F. If an event requires dressing up a coach, the clothing selected to use as “dress-up” must be considered tasteful and all private areas must be completely covered.
- G. Events that fail to meet these standards will not be considered – No exceptions.
- H. Participation points can only be awarded for same day events and the winner must be announced after the completion of the two hour event.
- I. Money and/or goods raised by fraternities will not be allowed to count for any points towards the event. These will only be accepted as donations.

Section 2: Cancellation

The IFC President or his designee has the right and responsibility to stop all activities that are misrepresented, present a danger to the participants, or are degrading to participants.

Section 3: Receipt

The sorority, who sponsored the event, must submit a letter to inform IFC that their monetary and/or goods donation was sent to their respected philanthropy. With this letter, a copy of the written check must be included; this check must be filled out completely and addressed to the designated philanthropy.

Title 14: Awards

Section 1: Areas of Excellence

The IFC shall sponsor and present awards recognizing chapters with achievements of excellence in the following areas: Academics, Alumni Relations, Campus Involvement, Community Service, Council Relations, Membership Development, Programming, Public Relations, Recruitment, and Risk Management.

Section 2: Individual Awards

The IFC shall sponsor and present awards recognizing the outstanding accomplishments of individuals as: Outstanding New Member, Outstanding Chapter President, Greek Member of the Year, and Outstanding Greek Alumni.

Section 3: Presentation

All awards sponsored by the IFC shall be presented at The Summit, student organizations awards banquet.

Title 15: Bylaws and Amendments

Section 1: Distribution

The Bylaws shall be distributed to all IFC Officers, Chapter Presidents and Delegates, the Coordinator of Greek Life and filed with the Office of Fraternity and Sorority Life each semester. Two hard copies and two copies on disk shall be kept up to date and on file in the office at all times.

Section 2: Amendments

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- A. Amendments to the Constitution may be made by a two-thirds (2/3) vote of the legislative body. Following ratification, all previous Constitutions shall become null and void.
- B. Proposed amendments to the Constitution must be presented in writing to the executive and legislative bodies.
- C. Amendments must be tabled for at least one regular IFC meeting after presentation before voting takes place.

Title 16: Chapter Requirements to fill Operative Positions

Section 1: Operative Position Requirement

To retain membership within the Interfraternity Council, each chapter is required to provide and maintain one Legislative Body delegate, one Judicial Board Delegate and one to three Rho Sigmas.

Section 2: Judicial Board Delegates

- A. Judicial Board Delegates must be named by the second meeting of the spring semester.
- B. The tenure of a Judicial Board Delegate shall be for the duration of one calendar year.
- C. Resignation:
 - i. Should a Judicial Board Delegate have to resign from their position then the vacant position must be filled within one week of the resignation. Failure to fill the position will result in penalties outlined within Title 16 Section 3.
 - ii. Judicial Board Delegates are required to alert the Interfraternity Council about their graduation status at least one week before the final Interfraternity Council meeting of the spring semester, and chapter delegates must present their replacement for the judicial board by the end of the spring term.

Section 3: Rho Sigmas

- A. Interfraternity Council Recruitment must operate with a total of twelve Rho Sigmas. The group must consist of a mixture of individual chapter members proportionate to the size of the chapter.
- B. The tenure of a Rho Sigma shall be for the duration of Spring Recruitment, Fall Recruitment, and the summer in between.
- C. Resignation:
 - i. Should a Rho Sigma not be able to execute their duties then the chapter that Rho Sigma represents must provide a replacement for the vacant position within one week of the resignation. Failure to do so will result in the penalties outlined in Title 15 Section 3.
- D. Proportionality Requirement and Determination:
 - i. A chapter must provide one Rho Sigma at a minimum and will not be required to provide over three.

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- ii. For every twenty members of a chapter, an additional Rho Sigma must be provided.
- iii. If this formula results in an excess of Rho Sigmas, then the chapter providing the most Rho Sigmas—but with the least amount of chapter members—will not have to provide one Rho Sigma, this formula continuing amongst chapters until reaching twelve Rho Sigmas.
- iv. If the formula does not result in twelve Rho Sigmas, then the chapter that has not provided the maximum of three Rho Sigmas—but has the most members—will be required to provide an additional Rho Sigma, this formula continuing amongst chapters until reaching twelve Rho Sigmas.
- v. Should the Office of Fraternity and Sorority Life find that expansion or a decrease in the Fraternity community requires more or less than twelve Rho Sigmas then the formulas will be adjusted to meet the required amount determined by the Office of Fraternity and Sorority Life.

Section 3. Penalties for Failure of Compliance

- A. Failure of a chapter to provide either a judicial board delegate or the required amount of Rho Sigmas by the deadlines set forth in Title 16, will result in the chapter incurring a \$75 fine on the date of the initial deadline.
- B. After one week following the initial deadline, all prior penalties shall stand, and in addition, the chapter will incur a second fine for \$100.00.
- C. After two weeks following the initial deadline, all prior penalties shall stand, and in addition, the chapter's voting privileges will be revoked until the chapter names members to fill the position(s), or until the end of the semester, whichever occurs first.
- D. After one month following the initial deadline, all prior penalties shall stand, and in addition, the chapter will be placed on social probation until the chapter names members to fill the position(s), or until the end of the semester, whichever occurs first.

Section 4. Waiver of Penalties and Excusing Requirements

- A. Chapters must discuss any issues with fulfilling the required obligations set forth within Title 15 with the Interfraternity Council President for the calendar year.
- B. Prior waiver and excuse are not applicable to new councils and will not carry over into a new calendar year.
- C. Penalties and requirements may be waived by the Interfraternity Council President at their discretion so long as the chapter has discussed the matter with the President, the President sees valid and just cause in waiving the penalties or excusing the chapter from the requirement, and waiving the penalties or excusing the chapter from the requirement does not cause harm to the council. Proportionality requirements must still be followed to fulfill the requirement of Rho Sigmas in the event of excusing chapter requirements.

Title 17: Greek Events and Functions

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Section 1. Definition of Event

- A. For the purposes of the interfraternity council an event includes both dry and wet functions, and includes philanthropy, mixers, formals, informals, and recruitment events.
- B. Non-calendared events (such as recreational events that take place at private residences) may be called into question if conflicting with scheduled calendar events when twenty or more Panhellenic women are in attendance.

Section 2. Event Calendaring and Scheduling

- A. Events, regardless of alcohol designation (both wet and dry), must be placed on the Fraternity and Sorority Life Calendar.
- B. Events must have a clearly scheduled start time and end time for the purposes of the Fraternity and Sorority Life Calendar.
- C. Scheduled events should be updated on the Fraternity and Sorority Life Calendar as needed if circumstances require a change of the time or date.
- D. Any changes to the date, time, or location of an event must be submitted within 10 days prior to the event taking place by 11:59 PM.
- E. If an event takes place after initial scheduling each semester, it may not interfere with another scheduled event.
- F. Events that were not initially scheduled should be scheduled before taking place, and cannot conflict with another chapter's scheduled event.

Section 3. Location

- A. Events (including philanthropy, mixers, date parties, formals, informals, and recruitment events) are strictly prohibited from taking place within private residences. These events must be registered at a publicly reservable location.
- B. For the purpose of the Interfraternity Council, the term private residence means any off-campus residence where brothers of any chapter reside.

Section 4. Penalties

- A. Chapters that violate the provisions set forth will be sent to the Interfraternity Council Judicial Board for investigation and determination of the proper penalty.
- B. In addition, if the event was not on the Fraternity and Sorority Life Calendar and it conflicts with another chapter's event that was already scheduled, then at the next scheduling of events the chapter that had their event placed on the calendar will receive priority for one date selection—per violation—over the chapter that had the non-scheduled conflicting event (regardless of the chapters' rankings for selection).
- C. In order for Section 4 Subsection B to take effect a formal complaint must be filed to the Office of Fraternity and Sorority Life by the chapter that was harmed with the conflict.
 - i. The formal complaint filed with the Office of Fraternity and Sorority Life must describe the chapter in violation, the event that was scheduled

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(including dates and time), and any details about the non-scheduled event that was not on the Fraternity and Sorority Life calendar.

Title 18: Philanthropy Events

Section 1. Location

- A. Philanthropy functions are not approved to take place in private residences, these must take place at publicly reservable locations only.

Section 2. Alcohol at Philanthropy Events

- A. Alcohol is strictly prohibited at philanthropy events unless the event is designated as a “wet event” in compliance with the university’s alcohol policies, the Office of Fraternity and Sorority Life policies, and the chapter’s national policy.
- B. Any philanthropy event where alcohol will be served must be properly registered and comply with the office of student activities and organization’s Risk Management Assurance for Events with Alcohol policies and procedures. Additionally, the chapter must gain proper approval from the SAO and Office of Fraternity and Sorority Life, and adhere to the policies and procedures set forth in the Risk Management Assurance for Events with Alcohol form, the rules and regulation set forth by the Office of Fraternity and Sorority Life, and any pertinent policies outlined by the chapter’s national organization.

Section 3. Penalties

- A. Any violation of the provisions set forth will conform to the judicial process of the Interfraternity Council Judicial Board, and will be investigated and decided by the Interfraternity Council Judicial Board.