ETSU has established a space available to ETSU students on weekdays between the hours of 8:00 a.m. and 4:30 p.m. for the purpose of providing a safe, clean, quiet refuge for reflection, meditation, mindfulness, prayer and/or other observance of faith and non-faith customs. Students requesting access to the Contemplation/Prayer/Meditation Room located in Nell Dossett Hall—Room 101 must acknowledge the purpose for the space and agree to comply with the restrictions established for meeting the purpose of the space. Please read, sign and return this form to sao@etsu.edu or in person to the office of Student Activities and Organizations or the Multicultural Center for access to the space.

Activity in the space must be self-directed, or for individual rather than group use or organized/formal programming. All students from all faiths and belief systems are welcome during the hours of operation.

Furthermore, this space may not be used for the following:
- Public forum,
- Reservations or events,
- A study space, or
- Any activity that emits sound.

**Guidelines for Use of the Space:**

1. **Respect the people using the space: Faith & Customs**
   - All are welcome in the space.
   - Symbols or signage are not to be posted.
   - Behavior that exhibits mutual courtesy and consideration is expected.

2. **Respect the purpose of the space: Calm & Quiet**
   - Students are asked to be mindful of noises that can disrupt others’ use of the space.
   - Music is to be listened to through headphones or earbuds with all musical devices. Music should not be audible to anyone other than the individual employing the device.
   - Whispers are encouraged. Conversations should be kept to a minimum inside the space.
   - Place cell phones on silent upon entry.
   - This space is not intended for meetings, worship services, events, studying, programs or public forum. Rooms in other spaces on campus are available for reservation with the University Center Office by calling (423) 439-4342 or by emailing booherl@etsu.edu.

3. **Respect the order of the space: Clean & Tidy**
   - Please be mindful of your shoes and clean up any dirt/debris tracked into the space.
   - Food and drinks (other than water) should be left outside of the space.
   - The use of fire, including lit candles or incense, is not permitted.
   - ETSU is a tobacco free campus.
   - Leave things as you found them. Put items back in storage, arrange furniture and clean up after yourself before exiting.
   - For your safety, please observe the space capacity posted and wait to enter if your presence will cause this number to be exceeded.

By signing below, I acknowledge that I have read and understand the purpose and guidelines for use of the Contemplation/Prayer/Meditation space at ETSU.

____________________   ____________________   _______________   ________
Name                     Signature               E#                     Date