

BYLAWS OF EAST TENNESSEE STATE UNIVERSITY PANHELLENIC ASSOCIATION

Article I. Name

The name of this organization shall be the East Tennessee State University Panhellenic Association.

Article II. Object

The object of the Panhellenic Association shall be to develop and maintain women's sorority life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member organizations as applicable to campus and personal life.
2. Promote superior scholarship and intellectual development.
3. Cooperate with member women's sororities and the university/college administration to maintain high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies and best practices.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member sororities.

Article III. Regular and Associative Status

Section 1. Regular Member Status: The regular membership of the East Tennessee State University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference women's fraternities.

A. Regular members shall have the following privileges:

1. One voice during debate of legislative affairs
2. One vote concerning legislative affairs
3. Opportunity to hold an office on the Executive Board of the East Tennessee State Panhellenic Council
4. And be able to participate in formal recruitment

B. Regular members shall also have the following privileges in conjunction with the associate members and are subject to all Panhellenic regulations:

1. Participate in Panhellenic sponsored events, programs, and activities;
2. Participate in Interfraternity Council events, programs, and activities;
3. Participate in athletic intramurals as regulated by the Panhellenic Council and

Campus Recreation;

4. eligible for awards and recognition sponsored by

the

Panhellenic Council and Student Organization Resource Center.

Section 2. Associate Member Status: The associate membership of the East Tennessee State University Panhellenic Association shall be composed of all members in good standing of National Panhellenic Conference colonies or pledged Chapters.

A. Associate member shall have the following privilege of one voice during debate of legislative affairs

B. Associate members shall also have the following privileges in conjunction with the associate members and are subject to all Panhellenic regulations:

1. Participate in Panhellenic sponsored events, programs, and activities
2. Participate in Interfraternity Council events, programs, and activities
3. Participate in athletic intramurals as regulated by the Panhellenic Council and Campus Recreation
4. Eligible for awards and recognition sponsored by the Panhellenic Council and Center for Student Life and Leadership.

Article IV. Officer Duties and Qualifications

Section 1. President: The President shall:

- A. Have an overall responsibility of the operations of the council.
- B. Preside at all regular meetings of the Panhellenic Council and call and preside at its special meetings.
- C. Call and preside at all meetings of the Panhellenic Council Executive Board
- D. Represent the Panhellenic Association at university and community events.
- E. Disassociate at the beginning of summer semester for formal recruitment.
- F. Plan officer transitions, implement goal-setting, and ensure officers follow through with their roles throughout the year.
- G. Assist the Vice President of Finance in preparing the Panhellenic budget.
- H. Schedule and implement round table meetings with chapter President's and chapter Panhellenic advisors a minimum of once a month.

Section 2. Executive Vice President: The Executive Vice President shall:

- A. Perform the President's duties when the President is absent.
- B. Chair the Judicial Board for East Tennessee State University representing Panhellenic Council.
- C. Serve as the Panhellenic liaison to the Interfraternity Council, National Pan-Hellenic Council, and Multicultural Greek Council.
- D. Serve as the Panhellenic liaison to the Homecoming committee.
- E. Review the bylaws and constitution each fall and submit all changes to the Student Organization Resource Center.
- F. Compile an overall sorority calendar each semester and distribute it to chapter

Section 3. Vice President of Membership: The Vice President of Membership shall:

- A. Organize and supervise formal recruitment.
- B. Establish recruitment guidelines for formal recruitment and, if needed, Spring Continuous Open Recruitment (COR).
- C. Review chapter total within 72 hours within bid day of the fall and 7 days from of the start of the spring semester.
- D. Assist the Lead Recruitment Counselor in the appointing and training of the Recruitment Counselors.
- E. Disassociate from her chapter at the beginning of the summer semester for formal recruitment and serve as a member of the Recruitment Executive Team with the President and VP External Communications
- F. Brainstorm and execute ways to recruit women to our organization 365 days a year

Section 4. Vice President of Programming: The Vice-President of Programming and Leadership shall:

- A. Serve as a liaison to the Women's Resource Center.
- B. Plan for a speaker/leadership/programming opportunity a minimum of once per semester, with at least one of the events as a campus-wide event, focusing on leadership, scholarship, health, the workforce, and anything else relevant to ETSU students and sorority members.
- C. Help chapters maintain a reasonable programming calendar and keep those up-to-date with Panhellenic and the Executive Vice President.

D. Work with chapters prior to the semester to coordinate their semesterly programming events in Buccaneer Ridge per semester, while serving as the main liaison to ETSU Housing in conjunction with the President

E. Promote good scholarship and plan scholarship activities such as "Month of the Scholar."

F. She should consistently brainstorm ways to use ETSU sorority housing for programming with all chapters.

Section 5. Vice President of Internal Communications: The Vice President of Internal Communications shall:

A. Keep updated records of attendance at Council Meetings.

B. Keep full records of Panhellenic meeting minutes.

C. Be responsible for the official correspondence of Panhellenic Council

D. Have an updated roster of council officers and chapter leadership

F. Obtain the chapter rosters each semester and assist in grade collection with the Greek Advisor when necessary

G. Create an agenda prior to each Panhellenic meeting with the assistance of the President and be in charge of placing upcoming dates on the agenda each week prior to Panhellenic meetings as part of her weekly report.

H. Send minutes each week to chapter delegates and presidents, as well as the Executive Council.

Section 6. Vice President of External Communications: The Vice President of External Communications shall be able to:

A. Handle all publicity and public relations for the Panhellenic Council including all recruitment publicity, Panhellenic website maintenance, and press releases.

B. Meet regularly with the Vice President of Membership and the Greek Advisor to develop publicity ideas for formal recruitment throughout the spring semester.

C. Work with the Vice President of Programming and the Vice President of Membership on educating chapter members from a social networking standpoint.

D. Disassociate during formal recruitment.

E. Be responsible for advertising and marketing all Panhellenic sponsored events and chapter sponsored events.

F. Revise outgoing officer's marketing strategy prior to the start of each new semester: before the Spring, before the Summer, and before the Fall.

Section 7. Vice President of Chapter Unity: The Vice President of Chapter Unity shall:

A. Plan all Panhellenic sisterhood events while utilizing chapter Panhellenic Delegates; must have one per semester. This minimum does not include the new member Greek 101 following fall formal recruitment each year which the Vice President of Chapter Unity is also responsible for.

B. Brainstorm and execute events and ideas to promote positive Panhellenic Relations, including the smaller sisterhood activities that occur during Panhellenic meetings.

C. Serve as the Panhellenic Coordinator for all Panhellenic Pride Week Activities.

D. Serve as liaison between the member sororities, the office of campus Recreation, Women's Resource Center, Volunteer ETSU, and the Circle of Sisterhood Planning Committee.

E. Plan and coordinate Panhellenic involvement in the Circle of Sisterhood each semester for all chapters.

F. Plan and execute the Junior Panhellenic Program and submit a schedule/agenda of these plans each April.

Section 8: Vice President of Finance: The Vice President of Finance shall:

A. Assist the President and Executive Vice President in filling out any forms regarding travel, budget, or financial.

B. Supervise Panhellenic finances, prepare a budget for the true calendar year with the President and Greek Advisor.

C. Distribute budget information to keep chapters informed.

- D. Invoice chapters each semester for chapter dues and give receipts to chapters.
- E. Collect dues two weeks after chapters have been billed.
- F. Be the primary and only officer to accept checks. All money goes through the Vice President of Finance, not the President, Greek Advisor, etc.
- G. Apply for and act as the liaison to any Buc Fund requests.

Section 9: Lead Recruitment Counselor: The Lead Recruitment Counselor serves as an ex-officio member of executive council. She shall:

- A. Act as the assistant to the Vice President of Membership and serve on the Executive Recruitment Team. She is expected to informally disassociate from her chapter following summer graduation for formal recruitment. It is the expectation that during this time, that the individuals dissociated promote the Panhellenic spirit. Panhellenic officers and recruitment counselors should be formally dissociated or maximum of 30 days.
- B. Must have served as a recruitment counselor the previous year, or be elected by special vote.
- C. Plan all recruitment counselor training meetings, using the input from the Recruitment Executive Team when necessary, focusing on team building, communication skills, and any other skills to be used during the recruitment process by Recruitment Counselors.
- D. Plan a small retreat at the end of the fall semester, and coordinate regular Recruitment Counselor's meetings in the spring, followed by a summer training retreat.
- E. Attend all recruitment-related events, including orientations, Move-in Day, Recruitment, Welcome Back events, the Convocation, etc, and serve as the liaison between the Recruitment Counselors and the recruitment executive team.

Article V. Selection and Replacement of Officers

Section 1. The offices of President, Executive Vice President, Vice President of Membership, Vice President of External Communications, Vice President of Chapter Unity, Vice President of Programming, Vice President of Finance, Vice President of Internal Communications, and Lead Recruitment Counselor shall be elected by the voting members of Panhellenic Council at the end of each fall semester.

Section 2. Slate Committee: There should be a slate committee composed of the Director of Fraternity/Sorority Life, Panhellenic President (if she is not running for an office) and one representative from each chapter (required to be a former member or current member of the Executive Board not running for office). If a member cannot be found who meets these requirements, the Panhellenic President may grant permission for a member to sit on the slate committee.

Section 3. Election process: The process for election will be as follows:

- A. Submit an application by the deadline established by the current Panhellenic Executive Board.
- B. Interview with the Slate Committee (committee members being those previously mentioned in Title II Section 2, the "Slate Committee").
- C. Provide a recommendation from the candidate's chapter President and Advisor prior to application for the office if applying for President, Executive Vice President, Vice President of Membership, Vice President of External Communications, Vice President of Chapter Unity, Vice President of Programming, Vice President of Finance, Vice President of Internal Communications, and Lead Recruitment Counselor.

Section 4. Slate: The Slate for Panhellenic officers shall be determined by members of the Slate Committee utilizing the applications and results of the interview process. The most highly qualified candidate for each office shall be placed on the Slate.

Section 5. Presentation of Slate and Nominations: The Slate shall be presented at the regular Panhellenic Council meeting one week prior to elections being held. Nominations may be made from the floor one week prior to elections. If a person who is selected by Slate wishes to run from the floor, she is not required to give up her Slate office. If a position is contested, both candidates should give a two-minute presentation or explanation reflecting their desire for the office and their qualifications and ideas.

A. All candidates considered for nominations must have and maintain a minimum cumulative grade point average of 2.5. If an officer's grades drop below a 2.5 GPA, she shall go under review from the Executive Board and Greek Advisor. She may be forced to step down.

B. If a tie happens to occur between the Slated candidate and the nominated candidate, then Slate overrules the tie.

C. All nominations must be made by the Delegate.

Section 6. President Selection:

A. The office of President may not be held by a member of the same sorority for two consecutive years unless agreed upon unanimously by chapters.

B. The office of President shall be on a rotational basis in order to provide successful leadership and fair representation of the member sorority groups. Rotation for the presidential office will be based alphabetically according to the chapter name. If the member sorority is unable to provide a qualified representative, the member sorority next in rotation shall assume the responsibility for the office. The member sorority that relinquishes their regular order will be responsible for filling the office the following year. The regular order of rotation will then resume. The order will be as follows: Alpha Delta Pi, Alpha Omicron Pi, Alpha Xi Delta, Kappa Delta, and Sigma Kappa.

C. The candidate must meet the criteria of being a member of good standing within her chapter, a member of good standing with Panhellenic Association, and she must have served at least one year on the Panhellenic Executive Board or be approved by special vote.

Section 7: Vice-President of Membership Selection:

A. Must have at least one-year experience with formal recruitment at East Tennessee State University within their chapter and at least one year as a recruitment counselor and/or have served as Recruitment Chair for her chapter.

B. May not be a member of the same sorority as the President, without a special vote of the Panhellenic Council voting members. When Slate is presented, this motion should be made and must be approved before Slate can actually be voted on.

C. Be available for regular meetings on campus during the summer prior to formal recruitment.

Section 8. Removal of an Officer: An officer may be removed from office by a three-fourths vote of the Panhellenic Council, after a recommendation is received by the Executive Board.

A. Recommendation for removal is to be considered when officers fail to uphold the duties, standards, attendance requirements, and ethical requirements of this constitution and bylaws of the Panhellenic Council.

Section 9. Replacing an Officer: Should an officer or committee chair other than the Panhellenic President step down or be removed from office, the member sorority of that officer shall have one week to fill the vacant office. The member sorority is to recommend one or two members as replacement candidates. If neither of these members are selected for the office, then the office shall be opened to all member sororities and the replacement will be chosen through an application process.

A. The application form should be written by the Panhellenic President with review by the Executive Board.

B. The applicant should be interviewed by the Executive Board, who should recommend the replacement through this process and bring the decision back to the Panhellenic Council for approval.

C. Approval of the selected replacement must be by majority of the Panhellenic Council.

Section 10. In the event the office of President becomes vacant, the Executive Vice President shall fill the vacancy. If the EVP does not meet the requirements, all other qualified candidates will be asked to apply. The new President will be chosen using the normal election process.

Article VI. Administration of Membership Selections

Section 1. An early fall recruitment shall be held. The dates of recruitment must be affirmed by a vote of the Panhellenic Council.

Section 2. Quota-System: The National Panhellenic Conference quota-total system shall be followed. Section 3. The preferential bidding system shall be used.

Section 4. Continuous Open Recruitment: Except during the formal recruitment period, continuous open bidding shall be in effect during the college year (fall through spring) for all eligible chapters and students.

A. Except during formal recruitment, Panhellenic recruitment rules shall not deny any chapter the right to continuous open recruitment during the regular school year if the chapter has not reached its total allowable size or fulfilled quota.

B. Panhellenic Council and the Student Organization Resource Center must be notified in writing by those chapters engaged in continuous open recruitment.

Section 5. Chapter Total: Every regular new member, initiate or affiliate of a chapter shall be accounted in the Campus Chapter Total.

A. A list of pledged, initiated, and affiliated members and their individual ETSU Student ID number, phone numbers and title of offices held shall be submitted to the VP Internal Communications and filed with the President of Panhellenic Association and with the Director of Fraternity/ Sorority Life by the second Panhellenic meeting of each semester.

Section 6. Campus total will be reviewed and recalculated within 72 hours following fall formal recruitment and seven days after the beginning of the spring semester in consultation with the NPC Area Advisor and respective inter/national organizations.

Section 7. Recruitment Committees: The Membership Selection Committee shall consist of the Vice President of Membership as Chairman, one assistant, the Panhellenic President, and the Recruitment Chairman from each member sorority.

A. This committee shall be responsible for all Panhellenic Council matters related to Membership Selection (this committee), in consultation with the Director of Fraternity/ Sorority Life, shall be responsible for reviewing and developing Membership Selection rule, submitting rule for discussion and approval to the Panhellenic Council, and distributing copies of the approval rule to the delegates of the member sororities.

B. Following each Membership Selection period, the Chairman of this committee shall present a full report, including recommendations, to Panhellenic Council.

Section 8. A Panhellenic Association regular or associate member sorority may not issue an invitation to membership or formally pledge a woman during the period between conclusion of Spring Semester and beginning of Fall semester summer semester.

Section 9. Associate members may not hold any recruiting event before or during formal recruitment.

Article VII. Pledging and Initiation

Section 1. A woman must be a regularly matriculated student to be eligible for recruitment and must be a full time regular student at East Tennessee State University carrying not less than 12 semester hours.

Section 2. A fall semester new member may be initiated whenever she has met requirements of the sorority to which she is pledged and paperwork, such as grade release forms, permission to initiate forms, and anti-hazing forms are completed and submitted to the Student Organization Resource Center Suite A.

Section 3. A spring semester new member may be pledged and initiated on the grades she achieved during the fall semester, when she meets the requirements of the sorority to which she is a new member. Forms must be completed and submitted to the Student Organization Resource Center Suite A.

Section 4. Transfers of the sorority may be affiliated at the chapter's discretion regardless of quota or total.

Section 5. Questions regarding inactive status shall be decided in accordance with National Chapter policies and NPC policies.

Article VIII. The Panhellenic Council

Section 1. Authority

The governing body of the East Tennessee State University Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the East Tennessee State University Panhellenic Association including, but not limited to: biannually review the parameters as adopted in the recruitment rules for the automatic adjustment of total, annually determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Council

shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's sororities.

Section 2. Composition and privileges

The East Tennessee State University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional, and associate member organization at East Tennessee State University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing her credentials have been presented to the Association president.

Article IX. The Executive Board

Section 1.

The Executive Board shall appoint all Special Committees and their chairs, and in making these appointments, recognize representation from all member sororities.

Section 2.

The Executive Board will administer routine business meetings of the Panhellenic Council when advisable and such other business as has been approved for action by the Panhellenic Council vote.

Section 3.

Attend all regular, special, and executive meetings of the Panhellenic Council.

Section 4.

Call special meetings of the Council, as required by Delegates or the President.

Section 5.

The Panhellenic President and Vice Presidents shall compose the Executive Committee for formal recruitment and unbiased mediation, and other disciplinary boards.

Section 6.

The Executive Board shall vote on any Executive Committee review and/or recommendation of officer dismissal. Approval of any review and/or recommendation requires a three-fourths vote by the Executive Board.

Article X. Junior Panhellenic Council

Section 1. Purpose

The purpose of the Junior Panhellenic Council shall be to assist the current East Tennessee State University Panhellenic Council in the corresponding offices of President, Executive Vice President, Membership Vice President, External Communications Vice President, Internal Communications Vice President, Chapter Unity Vice President, Programming Vice President, and Finance Vice President.

Section 2: Selection

The officers of Junior Panhellenic shall be selected by the current Vice President of Chapter Unity and the outgoing Vice President of Chapter Unity by the fourth official Executive Panhellenic meeting.

1. All candidates are slated by the Vice President of Chapter Unity and the outgoing Vice President of Chapter Unity following an application process.

Section 3: Replacement of Junior Panhellenic Officer

The member's sorority will be responsible for recommending two members for the position within one week of vacancy. If neither of the individuals sent are chosen for the position, then the application will open to the remaining sororities for approximately one week. The Vice President of Chapter Unity will select a replacing officer from the applicants.

ARTICLE XI. Quorum

A majority of executive board members shall constitute a quorum for the transaction of business.

Article XII. The Panhellenic Advisor

Section 1. Appointment

The Panhellenic advisor of the East Tennessee State University Panhellenic Association shall be appointed by the East Tennessee State University administration.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the East Tennessee State University Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the executive board.

Article XIII. Finances

Section 1. Fiscal Year

The fiscal year of the East Tennessee State University Panhellenic Association shall be from January to December.

Section 2. Contracts

The signature of the President and Advisor to the Panhellenic Association shall be required to bind the Panhellenic Association at East Tennessee State University.

Section 3. Vouchers/Checks

All vouchers and checks issued on behalf of the Panhellenic Association at East Tennessee State University shall be signed by the Vice President of Finance and President of Panhellenic Association.

Section 4. Payments

All payments due to the Panhellenic Association at East Tennessee State University shall be made to the Vice President of Finance only, who shall record them.

A. All payments billed to the chapters shall be invoiced in writing with a due date, which is two weeks after the chapter receives the bill, by the Vice President of Finance.

B. Checks for payment shall be made payable to the Panhellenic Council.

C. A fine of \$25 per week will be assessed for payment after the announced due date.

Section 5. Membership Dues

A. The dues of each active chapter of the Panhellenic Association regular active chapter member shall be an assessment per member and new member.

B. Dues shall be \$20 per member, both new and initiated, and shall be established by the Panhellenic Council the semester beforehand

C. The dues of each Panhellenic Association regular member sorority shall be paid prior to or by the **third** regular Panhellenic meeting of each semester.

Section 6. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

A. All payments billed to the chapters shall be invoiced in writing with a due date, which is two weeks after the chapter receives the bill, by the Vice President of Finance.

B. Checks for payment shall be made payable to the Panhellenic Council.

C. A fine of \$25 per week will be assessed for payment after the announced due date

Section 7. Reimbursement

Reimbursements shall not be given without a receipt, and prior approval of the expense by the President and Vice President of Finance.

Section 8. Fines

A. Any member sorority who fails to be represented by both a delegate and chapter President or President appointee at a regularly scheduled Panhellenic meeting shall be assessed a \$25 fine payable by the next regularly scheduled Panhellenic meeting.

B. Forms that are turned in late, such as initiation dates and other items requested by executive officers, will be assessed a \$25 per week fine. The due date will be announced at the time of request. Forms not submitted as requested by the Student Organization Resource Center will result in services refused or delayed.

C. All late payments due to the Panhellenic Association will be assessed a fine of \$25 per week.

D. The Council has the power to impose other fines by majority vote of the Panhellenic Executive Council.

Article XIV. Extension

Section 1. Establishment: A chapter shall be organized through establishment by an NPC sorority or through organization of a local sorority who may petition a NPC sorority for an affiliation.

Section 2. Consideration may be given, by the voting members of the Panhellenic Council, to NPC sororities that have previously had chapters on the campus, and to those NPC sororities who have filed letters expressing an interest in the campus.

Article XV. Extension of Associate Member Sororities

Section 1. The Panhellenic Council is empowered to establish additional criteria to which an association must conform in order to obtain an associate status.

Section 2. The Panhellenic Council is empowered to establish criteria to which an associate must conform in order to receive the opportunity to petition the Panhellenic Council for regular status.

Section 3. Becoming an Associate Member: The criteria to become an associate member will be set by the Panhellenic Council and must be met to obtain and retain an associate member status.

A. The organization seeking an associate status must approach the Panhellenic Council with the following:

1. Must have a minimum of 10 members;
2. Must have a philanthropic partnership;
3. Members must have an overall grade point average (GPA) of 2.25;
4. And must have intention to petition NPC for a charter within five years

B. An associate member seeking to retain its status must meet the following criteria:

1. Must maintain consistent membership and strive to increase membership each semester
2. Must have a delegate and President or President appointee at every Panhellenic meeting
3. Must participate in Panhellenic, Interfraternity Council, and National Pan-Hellenic events and show support
4. And must follow the Constitution and By-Laws guidelines.

C. After completion of the mandated criteria, the organization seeking an associate member status will receive that status if there is a three-fourths vote in favor from the quorum of the Panhellenic Council.

D. Following completion of the mandated criteria to progress from a colony to regular member, a petitioning associate must receive a vote of three-fourths vote from the quorum of the Panhellenic Council.

E. The Panhellenic Council may suspend continuous open recruitment (COR) in order to assist the associate members with recruitment.

Article XVI. Fraternity Events

Section 1. Rules. The Panhellenic sorority chapters at East Tennessee State University have agreed to participate in competitions sponsored by fraternities **if and only if** the following rules are met:

- A. A representative from the fraternity sponsoring the event will come to the Panhellenic Council meeting a **minimum of four weeks prior** to the event with the following:
 1. Send a digital copy or have a copy available for each of the council members of the rules and regulations for each part of the event (1 copy for each sorority, 1 copy for the Greek Advisor, 1 copy for the Vice-President of Administration, and 1 copy for the Panhellenic President).
 2. A detailed written description of each activity must be included.
 3. Point values and distributions must be given.
 4. How and by whom the points will be determined must be stated
 5. Any fees to be assessed must be included.
 6. A list of coaches (if applicable).
 7. Each Panhellenic sorority will be assured of at least one brother of the fraternity as a coach **who has had previous experience in the function** (if applicable).
- B. Panhellenic Council will limit the time commitment involved in proposed fraternity events to **3 days and two hours per day**, with the exception of Philanthropy work **or service projects**
- C. Has no alcohol present.
- D. Does not include drinking competitions, implied sexual contact, mystery events, scavenger hunts, or skits.
- E. Banner **and/or cooler** competitions must provide all materials and supplies **including paint**.
- F. If an event requires dressing up a coach, the clothing selected to use as "dress-up" must be considered tasteful (i.e. no undergarments, no lingerie, etc.), and all private areas must be completely covered.
- G. Events that fail to meet these standards will not be considered. The Panhellenic President must approve exceptions.
- H. Participation points can only be awarded for same day events and the winner must be announced after the completion of the two-hour events.
- I. If money or goods (as a donation) are required for points, a representative of each participating sorority must bring the money or goods on the same day that is set aside for the two hour events. The representative must also be present when counting or weighing the monetary or goods donation is being performed.

Section 2. Panhellenic President, or her Vice President designee has the right and responsibility to stop all activities that are misrepresented, **were not approved**, present a danger to the participants, or are degrading to participants.

Section 3. The maximum amount of money and goods that each Panhellenic sorority may raise **for points** at the fraternity philanthropy events will be proposed at the first meeting of the fall semester. Fall 2018-Spring 2019 max amount of money or goods for points is \$500. If entry is required for the event, it may not exceed \$40 per team. This money is donated by individuals and chapters cannot require members to donate money.

Section 4. The fraternity who sponsored the event, must submit a letter to inform the Panhellenic Council that their monetary donation was sent to their respective philanthropy. With this letter, a copy of the written check must be included, this check must be filled out completely and addresses to the respected philanthropy. If the fraternity fails to provide proof of donation within 6 weeks of the event, they shall reimburse respective Panhellenic chapters their full entry fee.

Section 5. At the conclusion of the function, a statement in writing of the amount of money raised and donated by the sponsoring sorority to the philanthropy will be sent to the Coordinator for Leadership and Greek Life and to each participating sorority stating how much money each sorority contributed to the fraternity's philanthropy.

Article XVII. Campus Events

Section 1. Panhellenic may participate in team sports (i.e. basketball, volleyball, soccer, etc.) provided that those events are held on East Tennessee State University campus.

Article XVIII. Judicial Procedures

Section 1. The Panhellenic Council shall establish a Judicial Board for the limited purpose of handling member group infractions of NPC UNANIMOUS AGREEMENTS, College Panhellenic Constitution and/or Bylaws, Membership Recruitment rules/guidelines, Panhellenic Code of Ethics and College Panhellenic Standing Rules.

Section 3. the Judicial Board is composed of the Executive Vice President, one member from each chapter not represented by the Executive Vice President, and the Panhellenic Advisor as an ex-officio member (non-voting). The Chairman of the Judicial Board shall be the Executive Vice President and the Panhellenic VP Internal Communications serving as the Vice Chairman. There shall be one representative from each chapter with regular membership in the College Panhellenic Association serving as the remainder of the Judicial Board members.

A. The Judicial Board members and an alternate shall be selected by the third regular meeting of the fall semester.

B. Judicial Board members must be initiated members in good standing with their chapters, cannot sit on the executive board of their chapter or the Panhellenic Council, and cannot be an officer in recruitment for their chapter or Panhellenic.

C. Members of the Judicial Board must maintain confidentiality, remain impartial, attend all meetings, and attend all required training sessions.

Section 3. The Vice Chairman will assume the duties and responsibilities of the Chairman in cases where the Chairman must be recused because of a conflict of interest. In cases where both the Chairman and Vice Chairman must be rescued, the remaining members of the Judicial Board will select a current member of the Judicial Board to serve as chairman. If any of the regular members of the Judicial Board have a conflict of interest then they will be replaced by the chapter alternate.

Article XIX. Violations

Section 1. Procedures to address violations referred to the Panhellenic Arbitration Committee are outlined in the NPC Manual of Information. These procedures will be followed. All chapters will be provided a copy of these guidelines at the beginning of recruitment.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The [name of institution] Panhellenic Association shall follow all judicial procedures found in NPC Unanimous Agreement VII.

A. Mediation. Mediation is the first step of the judicial process. The [name of institution] Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process.

B. Judicial board hearing. When a violation is not settled informally or through mediation, the judicial board shall resolve the issue in a judicial board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

C. Appeal of judicial board decision. A decision of the judicial board may be appealed by any involved party to the NPC College Panhellenic's Judicial Appeals Committee. The East Tennessee State University's Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

Article XX. Hazing

Section 1. All forms of hazing, new member and / or pre-initiation activities, which are defined as hazing, are banned.

Paragraph 3 (4) of the State Board of Regents policy on Student Organizations (No. 3:01:01:00): No student organization or individual shall engage in or condone any form of hazing. Hazing shall include, **but is not limited to:** any action taken, or situation created intentionally, to produce mental or physical discomfort, embarrassment or ridicule; any form of verbal or physical harassment or abuse; and engaging in public stunts, morally degrading or humiliating behavior or games, whether on or off campus. Excessive demands of a student's time so as to interfere with academic performance are prohibited. Threatening in any manner or form for the purpose of cajoling individuals into secrecy in regard to breaches (planned, threatened, attempted, or perpetrated) of hazing violations also is prohibited. Hazing activity, which is in violation of any other institution or school regulations such as the misuse of alcohol, drugs, school property, etc., is strictly forbidden.

Article XXI. Alcohol Policy

Section 1. Panhellenic sororities must follow the policies set forth in the "Notification Form for Greek Events with Alcohol", by the Student Organization Resource Center, and by East Tennessee State University.

Section 2. In the event of any discrepancies between the Panhellenic Alcohol Policy and the college, city, state, federal laws, or individual sorority policies, the more stringent policies will prevail.

Article XXII. Judicial Procedures

Section 1. The Panhellenic Council shall establish a Judicial Board for the limited purpose of handling member group infractions of NPC UNANIMOUS AGREEMENTS, College Panhellenic Constitution and/or Bylaws, Membership Recruitment rules/guidelines, Panhellenic Code of Ethics and College Panhellenic Standing Rules.

Section 2. The Judicial Board is composed of six collegiate members and the Panhellenic Advisor as an ex-officio member (non-voting). The Chairman of the Judicial Board shall be the Executive Vice President and the Panhellenic VP Internal Communications serving as the Vice Chairman. There shall be one representative from each chapter with regular membership in the College Panhellenic Association serving as the remainder of the Judicial Board members.

A. The Judicial Board members and an alternate shall be selected by the third regular meeting of the fall semester.

B. Judicial Board members must be initiated members in good standing with their chapters, cannot sit on the executive board of their chapter or the Panhellenic Council, and cannot be an officer in recruitment for their chapter or Panhellenic.

C. Members of the Judicial Board must maintain confidentiality, remain impartial, attend all meetings, and attend all required training sessions.

Section 3. The Vice Chairman will assume the duties and responsibilities of the Chairman in cases where the Chairman must be recused because of a conflict of interest. In cases where both the Chairman and Vice Chairman must be recused, the remaining members of the Judicial Board will select a current member of the Judicial Board to serve as chairman. If any of the regular members of the Judicial Board have a conflict of interest, then they will be replaced by the chapter alternate.

Article XXIII. Rules of Order

Section 1. The Panhellenic Association and its Panhellenic Council at East Tennessee State University shall be governed by Robert's Rules of Order Newly Revised, except in matters specifically provided for in the Panhellenic Association's Constitution, Bylaws, and Standing Rules.

Article XXIV. Ratification and Amendments

Section 1. These Bylaws shall be ratified every year by three-fifths vote or the voting members of the Panhellenic Council.

Section 2. These Bylaws may be amended by a three-fourths vote of the voting members of the Panhellenic Council provided notice of the proposed amendment has been given in writing at the Panhellenic regular meeting.

Section 3. The Constitution and By-Laws ratifications and amendments must be filed with the Student Organization and Resource Center

Article XXV. Dissolution

This Association shall be dissolved when only one regular member exists at East Tennessee State University. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to NPC.