**FACILITY USAGE FEES OUTSIDE THE**

**D. P. CULP STUDENT CENTER**

**Athletic Facilities Usage Fees   
(Affiliated and Non-Affiliated users contact Conference Services 423-439-7103)**

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| **Facility Usage Base Fee:** | | | |
| Facility | University Affiliated | State Agency, Non-Univ, Non-  Profit | Non-University,  For-Profit |
| **Betty Basler Softball Complex** |  | | |
| Non Softball Events | $562.50/day | $450/day | $750/day |
| Softball Games | $562.50/day | $450/day | $750/day |
| **Thomas Baseball Stadium** |  | | |
| Suites | $300/day | $240/day | $400/day |
| Non Baseball Events | $562.50/day | $450/day | $750/day |
| Movie Night | $2625/day | $2100/day | $3500/day |
| Baseball Games | $2250/day | $1800/day | $3000/day |
| **Dave Mullins Tennis Complex** |  | | |
| *Per Hour* | Not Available | $9/ hour | $15/hour |
| *Full Day* | Not Available | $90/day | $150/day |
| **Dave Walker Indoor Track** |  |  |  |
| *Full Day* | Not Available | $1500/day | $2500/day |
| **Summers-Taylor Stadium** |  |  |  |
| Non Soccer Events | $562.50/day | $450/day | $750/day |
| Soccer Games | $562.50/day | $450/day | $750/day |
| **William B. Greene Jr. Stadium** |  | | |
| Football Field | $6000/day | $4800/day | $8000/day |
| Presidential Suite | $562.50/day | $450/day | $750/day |
| Excellence Fund Suite | $300/day | $240/day | $400/day |
| Ramsey Tower Club Room | $562.50/day | $450/day | $750/day |
| 2nd Floor of Ramsey Tower | $750/day | $600/day | $1000/day |
| Press Box | $562.50/day | $450/day | $750/day |
| Concourse & Patio Area | $375/day | $300/day | $500/day |
| **J. Madison Brooks Gymnasium** |  | | |
| Upper Brooks Gym | $1875/day | $1500/day | $2500/day |
| **ETSU Athletics Center**  **(“The Dome”)** |  | | |
| South End Set Up | $562.50/day | $450/day | $750/day |
| South & Middle Set Up | $750/day | $600/day | $1000/day |
| Entire Dome Arena Floor | $1875/day | $1500/day | $2500/day |
| Turf Conversion | + $750 to rental fee | + $750 to rental fee | + $750 to rental fee |
| Matrax Turf Covering | +$500 to rental fee | +$500 to rental fee | +$500 to rental fee |
| 3rd Floor West Side Concourse | $225/day | $180/day | $300/day |
| 3rd Floor East Side Concourse | $225/day | $180/day | $300/day |
| Indoor Batting Cages | $225/day | $180/day | $300/day |
| Locker Room | +$100 to rental fee | +$100 to rental fee | +$200 to rental fee |
| **Warren-Greene Golf Complex** |  |  |  |
| Rooftop Patio - Receptions | $562.50/day | $450 /day | $750 /day |
| **Staffing: Fee Per Hour** | | | |
| Event Manager | $20 | $25 | $30 |
| Custodial Staff During Event | $20 | $25 | $30 |
| Dept. of Public Safety | $30 | $30 | $30 |
| Electrician | $20 | $25 | $30 |
| Information Technology | $20 | $25 | $30 |
| Video Board Operator | $45 | $45 | $45 |
| Overtime Fees | $20 | $25 | $30 |
| **Other:**  *Additional requests will be billed per the below fee schedule* | | | |
| **Fee** | | | |
| Rushed Reservation | +$250 to rental fee | | |
| Excessive Clean-Up | +$500 to rental fee | | |
| Extended Hour Rate | +$250 to rental fee | | |
| Sports Lighting  (Greene Stadium) | $250/hour (minimum of four hours) | | |
| Sports Lighting (Other) | $100/hour | | |

Income producing events will be charged a usage fee based on a percentage of gross income produced at the event, labor, and support equipment used.

The total charge will include 72 hours for cooling plus the actual hours of the event.

There may be additional labor charges for facility opening, building monitors, and custodial services, equipment set-up & take down. Additional charges may be assessed in conjunction with setup, electrical needs,

Air conditioning, staffing, etc.

The listed fees include basic house lighting and room setups – complex or complicated setup requests may entail additional labor or equipment charges.

Events using most or all of a building/campus facility will have negotiated usage fees.

Other areas of the facility must be made available on a special request basis with usage fees being negotiated at the time.

Federal, state, and local governmental agencies will be considered as Non-University Affiliated, Non-Profit users.

Adjustments and exceptions to these rates may be done at the discretion of the Athletic Director.

**Revised 10/23/2019**

**Academic Facilities/Parking Usage Fees   
(Affiliated users, contact the Registrar 423-439-6744 and Non-Affiliated users contact Conference Services 423-439-7103)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Facility** | **University**  **Affiliated** | **State Agency,**  **Non-Univ. –**  **Affiliated,**  **Non-Profit** | **Non-Univ. –**  **Affiliated,**  **For-Profit** |
| Alexander Hall (Univ. School)  Gym  Classrooms | None  None | $75.00  $50.00 | $150.00  $100.00 |
| Bud Frank Theater (Gilbreath Hall) | None | $250.00 | $500.00 |
| Academic Classroom  Alexander Hall  Ball Hall  Brown Hall  Gilbreath Hall Hutchison Hall Mathes Hall  Nicks Hall  Rogers-Stout Hall  Sherrod Library  Warf-Pickle Hall Wilson-Wallis Hall MSHA Center | None | $50.00 | $100.00 |
| Academic Auditorium (no AV equipment)  Brown Hall, Ball Hall, Mathes Hall, Rogers-Stout Hall | None | $250.00 | $500.00 |
| Parking Lots (parking services approval) | None | $100.00 | $150.00 |
| Parking per space pricing | None | $0.58/space | $0.58/space |

Income producing events will be charged a usage fee based on a percentage of gross income produced at the event, labor, and support equipment used.

The total charge will include 72 hours for cooling plus the actual hours of the event.

There may be additional labor charges for facility opening, building monitors, and custodial services, equipment set-up & take down. Additional charges may be assessed in conjunction with setup, electrical needs,

Air conditioning, staffing, etc.

The listed fees include basic house lighting and room setups – complex or complicated setup requests may entail additional labor or equipment charges.

Events using most or all of a building/campus facility will have negotiated usage fees.

Other areas of the facility must be made available on a special request basis with usage fees being negotiated at the time.

Federal, state, and local governmental agencies will be considered as Non-University Affiliated, Non-Profit users.

Adjustments and exceptions to these rates may be done at the discretion of the Director of Registrar.

**Revised 10/23/2019**

**Millennium Center Facility Usage Fees**

**(Affiliated and Non-Affiliated users contact Millennium Center 423-439-6455)**

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| --- | --- | --- | --- |
| **Facility** | **University Affiliated Non-Revenue Producing Events (25% Discount)** | **State Agency, Non-University Affiliated Non-Profit (40% Discount)** | **Non-University Affiliated Users; Revenue Producing Events** |
| Room 212 (mr4b) | $55.00 | $45.00 | $75.00 |
| Rooms 215, 220, 225 (1,2,3) | $93.75 | $75.00 | $125.00 |
| Room 230 (mr6) | $187.50 | $150.00 | $250.00 |
| Rooms 260/264 (sc conf) | $131.25 | $105.00 | $175.00 |
| Room 237A, B, or C | $206.25 | $165.00 | $275.00 |
| Rooms 237AB, 237BC | $412.50 | $330.00 | $550.00 |
| Rooms 237ABC | $618.75 | $495.00 | $825.00 |
| PFC2nd (not in conjunction with Ballroom) | $131.25 | $105.00 | $175.00 |

This fee schedule will apply to the aforementioned groups when revenue is generated through vendor fees or sales, ticketed admission or registration fees to participate in the event. The fee schedule will also apply when registered student organizations and university departments are co-sponsoring with Non-Affiliated organizations.

**Millennium Center A/V Equipment/Services**

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| --- | --- | --- | --- |
| **Equipment** | **University Affiliated Non-Revenue Producing Events (25% Discount)** | **State Agency, Non-University Affiliated Non-Profit (40% Discount)** | **Non-ETSU Affiliated Users; ETSU Sponsored Conferences or Revenue Producing Events** |
| Amplified Podium | $75.00 | $60.00 | $100.00 |
| Clear Com | $15.00 | $12.00 | $20.00 |
| Dance Floor | $150.00 | $120.00 | $200.00 |
| Portable Dry Erase Board | $15.00 | $12.00 | $20.00 |
| DVD Player | $15.00 | $12.00 | $20.00 |
| Wired  Wireless  Lapel | $15.00  $45.00  $45.00 | $12.00  $36.00 $36.00 | $20.00  $60.00 $60.00 |
| Portable Sound System with Dbox  Each additional wired  Each additional wireless | $75.00  $15.00 $45.00 | $60.00  $12.00 $36.00 | $100.00  $20.00 $60.00 |
| Easel | $6.00 | $4.80 | $8.00 |
| Ext. Cord with Quad Box | $11.25 | $9.00 | $15.00 |
| Flip Chart Stand Flip Chart with paper | $22.50  $45.00 | $18.00  $36.00 | $30.00  $60.00 |
| Projection Screens  - Tripod 5X6  - Tripod 6X7  - Front Proj. screen 12X12  - Fast Fold 14X16 | $15.00 $22.50 $37.50  $75.00 | $12.00 $18.00  $30.00  $60.00 | $20.00 $30.00  $50.00  $100.00 |
| 46” TV | $37.50 | $30.00 | $50.00 |
| Laptop Computer | $75.00 | $60.00 | $100.00 |
| Laser Pointer | $6.00 | $4.80 | $8.00 |
| Lectern | $15.00 | $12.00 | $20.00 |
| Monitor Speaker | $22.50 | $18.00 | $30.00 |
| Multimedia Projector | $90.00 | $75.00 | $125.00 |
| Personal Sound System | $35.00 | $30.00 | $50.00 |

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| --- | --- | --- | --- |
| Piano contact outside vendor for tuning | $35.00 | $30.00 | $50.00 |
| Floor Podium | $33.75 | $27.00 | $45.00 |
| Presenter | $15.00 | $12.00 | $20.00 |
| Speaker Phone  Conference Phone | $11.25  $30.00 | $9.00  $24.00 | $15.00  $40.00 |
| Staging Unit (one 4X6) | $37.50 | $30.00 | $50.00 |

**Millennium Center Labor Service and Overtime**

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| --- | --- | --- | --- |
| **Service** | **University Affiliated Non-Revenue Producing Events (25% Discount)** | **State Agency, Non-University Affiliated Non-Profit (40% Discount)** | **Non-ETSU Affiliated Users; ETSU Sponsored Conferences or Revenue Producing Events** |
| Excessive Clean Up Fee | $100.00 per hour | $100.00 per hour | $100.00 per hour |
| Office staff outside of event hours | $25.00 per hour per staff member | $25.00 per hour per staff member | $25.00 per hour per staff member |
| Public Safety | $35.00 per hour per officer | $35.00 per hour per officer | $35.00 per hour per officer |
| Technician outside of event hours | $25.00 per hour per staff member | $25.00 per hour per staff member | $25.00 per hour per staff member |

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