

Policy Title: Collaborative Academic Arrangements

Policy Type: Academic **New/revised:** New

Old Policy #: A-030, A-031, and other pertinent information

Approval level: ☐ Board of Trustees
☒ President
☐ Vice President
☐ Other (specify here)

Purpose: The purpose of this policy is to ensure the quality of educational programs or courses offered through collaborative academic arrangements: consortial relationships, joint academic programs, contractual agreements, articulation agreements, joint academic programs, dual admission agreements, and international university agreements.

Policy:

- I. Collaborative academic arrangements should be in compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) policies and standards. Further, agreements must be in compliance with all applicable program accrediting agencies.
- II. Types of Academic Agreements
 - A. Consortial Relationships: ETSU and another institution (s) share the responsibility to develop courses and programs that meets standards of academic quality.
 - B. Joint Academic Collaborations: ETSU and another institution(s) grant a joint academic award bearing the names, seals, and signatures of each of the participating institutions.
 1. Undergraduate students must earn 25 percent or more of the credits required to earn the degree at each participating institution. Graduate students must earn one-third or more credits at each institution.
 - C. Contractual Agreements: ETSU enters into an agreement with another institution for receipt or delivery of courses/programs or portions of courses/programs.
 1. These agreements provide opportunities for students to enroll in courses not available at their home institutions, and therefore, expand student access to unique course offerings and to libraries and holdings.
 2. Registration in a concurrent enrollment course must be approved by both the student's home institution and the registrar at the institution offering the course.
 3. For purposes of course withdrawals, drops, and refunds, the student is governed by the policies of the institution offering the course. Each student pays current tuition to the home institution for the course(s) selected. Charges for courses that require additional fees (laboratory supplies, etc.) are paid to the institution providing the course.
 - D. Articulation Agreements: ETSU and community colleges document pathways for transfer credit when courses created at other institutions satisfy course and learning outcomes requirements at ETSU.

- E. Dual Admission Agreements: ETSU and a community college agree to provide guaranteed acceptance to ETSU for students who fulfill the requirements of the Dual Admissions Program.
 - 1. The guaranteed acceptance is to the university and not to any one major or program of study.
 - 2. The community college forwards applications and intents-to-enroll forms to ETSU and, at the end of each semester, provides ETSU an official transcript for each participant. This work will be posted as transfer credit in the student information system at ETSU providing the authorization for exchange between institutions is approved by the student. Both institutions identify dual admission students in their respective student information systems.
 - 3. In order to be eligible for dual admission, a student must:
 - 1. Plan to pursue both an associate's degree and a bachelor's degree.
 - 2. Complete an application for dual admission and a non-binding intent-to-enroll form that includes authorization for the exchange of all application and academic information between the community college and ETSU.
 - 3. Meet current admission criteria for the community college.
 - 4. Have earned 29 or fewer college-level semester credits and an established cumulative college GPA required per the agreement.
 - 5. Upon graduation from the community college with an associate's degree, reaffirm the information on the original application. Residency classification with regard to fee payment will be determined by ETSU at the time the application for admission is submitted to ETSU.
- F. International University Agreements: Official collaborative relationships involving ETSU faculty, staff, and/or administrations with same at an overseas university or organization to establish an academic link for students and faculty through the following:
 - 1. Exchange of graduate and/or undergraduate students between the two institutions;
 - 2. Potential exchange of faculty between the two institutions; and
 - 3. Development of short-term programs for faculty, staff, and students

III. Standards for all collaborative academic agreements.

- A. All agreements must support the mission of ETSU.
- B. All agreements must ensure compliance with appropriate SACSCOC requirements and standards.
- C. Responsibilities of each participating institution must be clearly stipulated in the agreement, including student advisement, duration of the agreement, and provisions for amendments, if appropriate.
- D. Representatives from ETSU and other institutions meet periodically to discuss enrollment, requirements, course offerings, and common concerns. Course syllabi and faculty credentials are reviewed as needed.
- E. Agreements should include competencies indicating that the learning outcomes specified in courses offered by the lower-level institution satisfy learning outcomes in similar courses offered by ETSU and descriptions of required proficiency levels and criteria for measurement.
- F. Syllabi and competency lists of the courses from the institutions involved must be maintained in the appropriate offices of both institutions

- G. ETSU is responsible for ensuring the quality of the coursework entered on its students' transcripts.
- H. ETSU is responsible for ensuring the coursework meets standards required of similar programs.
- I. All agreements must be evaluated to ensure the quality of the programs and courses is in accord with the ETSU mission. Renewal dates should be included in each agreement.

3/24/2017 – approved by the Board of Trustees.