Policy Title: Desire2Learn Administrator Access

Policy Type: Technology   **New/revised:** Revised

Old Policy #:   Desire2Learn Administrator Access

Approval level: ☐ Board of Trustees
                    ☒ President
                    ☐ Vice President
                    ☐ Other (specify here)

Purpose: Provides a mechanism to ensure confidentiality of course materials, student data, and other information contained in the learning management system. Policy applies to Information Technology Services employees with administrator level access to Desire2Learn.

Policy:

Some users from Information Technology Services (ITS), including Academic Technology Support staff members, the D2L administrator, and the ITS HelpDesk have access to D2L course sites. These users have all signed a D2L Confidentiality Agreement.

Additionally, the Desire2Learn HelpDesk has access to all D2L course sites.

Notes:

Approved: Academic Council
Reviewed: February 2017
Active since: January 2007

3/24/2017 – approved by the Board of Trustees.