

Undergraduate Curriculum Committee, October 13, 2010  
2:00pm, President's Conference Room, Dossett Hall

*In Attendance: Suzanne Smith, Jason Davis, Debbie Dotson, Shawna Lichtenwalner, Jill Leroy-Frazier, Alison P. Deadman, Leslie Adebonojo, Todd Emma, Ellen Drummond, Keith Green, Mel Page*

*Guests: Christopher Ayers, Maria Niederberger*

### 1. Approval of the minutes from September 22, 2010

*Motion to Approve minutes: Jason Davis, Seconded by Debbie Dotson. Minutes approved without correction by unanimous vote.*

### 2. Report of actions by the chair on behalf of the committee

*Chair, Kathy Campbell, reported that the following new course proposals, the first approved pending minor editorial changes, the second awaiting confirmation that it did not overlap with any existing courses in sociology and/or community health, remained outstanding. GREK 2020 Intermediate Ancient Greek II; CJCR 3700 Homeland Security and Counterterrorism.*

### 3. New Business

*Discussion on how to handle proposals that remain in the system for long periods of time after they are returned for revision. Debbie Dotson proposed, following a discussion of the problem of long-pending proposals, to draft a letter than committee members would send to colleagues whose proposals they review. This letter would include information about the decision of the committee and an exhortation to make changes and return proposals in a timely fashion. The committee determined that Debbie Dotson would draft a sample of such a letter, to be discussed in a future meeting of the committee.*

### 4. Proposals to be considered

a. (2:25-2:45 pm) Substantial Course Modification: PHED 1130 (Christopher Ayres) Alison Deadman & Chul Young Roh  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=10&Instance=4211](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=10&Instance=4211)

*This proposal was introduced by Christopher Ayers, focusing upon the shift in the discipline from talk of 'fitness' to talk of 'wellness'.*

*DISCUSSION: Members noted a change of hours involved. Marsh Grube and other members of the committee noted that the course may be elected to fulfill a teacher ed. certification (k-12), and is a major requirement for Exercise Science.*

*Proposed implementation date has to be changed to summer, at earliest.*

*Catalog description: start with "explores".*

*SYLLABUS: Major Assignments does not include an assignment countenanced in grade assignments section.*

*Clarification of attendance policy was requested. (Consequences for absences over a certain number?)*

*Action of the Committee: Mel Page made a motion to recommend discussed changes, and to have 2 curricular changes (Physical Education and Exercise Science) and the non-substantive change come back to UCC for approval, pending approval of the K-12 of the appropriate proposal. Deadman seconded.*

*Motion passes with no dissenting votes*

b. (2:45-3:05 pm) Substantial Course Modification: MUSC 3420/3430 Maria Niederberger de la Guardia  
**Keith Green & Todd Emma**  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=10&Instance=2600](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=10&Instance=2600)

*DISCUSSION: Reviewers noted that this course is not a dual-listed course.*

*SYLLABUS: A clarification of the penalty for absences per the attendance policy—half a point actually means 1/3 letter grade level for the course—was sought by Deadman.*

*Green makes motion for approval pending requested clarification. Davis seconds. Motion to approve passed unanimously.*

Additional business:

*Marsh Grube introduced us to a new form: “Site-based and Electronic Delivery”*

#### **4. Adjournment**

*Motion to adjourn by Deadman, Seconded by Davis. Motion approved unanimously: 3:10pm*