

Undergraduate Curriculum Committee, April 27, 2011
2:00pm, Administrative Conference Room (Room 309, Burgin Dossett)

Members in Attendance: Alison Deadman, Debbie Dotson, Ellen Drummond, Jason Davis, Shawna Lichtenwalner, Leslie Adebonojo, Jill LeRoy-Frazier, Billie Lancaster, Marsh Grube, Keith Green, LaDonna Hutchins, Todd Emma, Mel Page, Suzanne Smith. (List possibly not complete. Apologies of clerk.)

Visitors in Attendance: Michael Whitelaw (Geology), Bill Duncan (Anthropology), Wayne Gryzych (Music), Michele Crumley (Political Science), Katrina Heil (Literature and Languages), Audrey Greenwell (Sch. Of Nursing), James Florence (Sch. Of Public Health), Rob Pack (Sch. Of Public Health)

1. Approval of the minutes from April 13, 2011

Move to accept minutes with one correction –Suzanne Smith, seconded by Shawna Lichtenwalner, accepted by unanimous vote of the committee.

2. Report of actions by the chair on behalf of the committee

Returned for revision:

Non-Substantive Curriculum Change—Human Services--Modify Human Development and Learning Minor

New Course Proposals—HDAL 3001 Hospitalized Child
 HDAL 2001 Introduction to Child Life

Distance Education/Off-campus Delivery Plan: BS in ECDV (not in CPS system)

Approved: There is no record of proposals approved upon return by Chair Campbell between last meeting and present.

3. Proposals Considered

New Course Proposal: GEOL 3000 Subsurface Geology, presented by Michael Whitelaw, Reviewed for committee by **Shawna Lichtenwalner & Debbie Dotson**
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=1002

(LaDonna Hutchins noted that this course number is being re-used. It used to designate volcanology, the numbering of which the committee previously approved moving to the 2000-level.)

Whitelaw notes that this course is ETSU's geology equivalent of geophysics. He notes that this is a core area in geology curriculums.

Proposal: rationale for proposal should include sense of remarks from presenter concerning importance for employment for graduates, course description needs to be edited, per recommendations of Debbie

Dotson, under purpose and goals: Whitelaw noted, in response to an inquiry from Kathy Campbell, that 4 hours of credit are to be granted for the course because it involves a significant commitment of time to travel and field work outside of a standard amount of class time (3+ hours per week).

Syllabus: Deadman sought clarification of attendance policy and weigh of two exams and major assignments in the calculation of the course grade.

Motion to accept with recommended editorial changes, Debbie Dotson, second, Lichtenwalner, accepted by unanimous vote of the committee.

Non-Substantive Curriculum Change: International Affairs: Proposal presented to the committee by Michele Crumley

Reviewed for committee by **Leslie Adebonojo & Debbie Dotson**

http://etsuis/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=17&Instance=4752

Crumley noted that the proposed change reflects best practices for international studies, and that it brings this major. Deadman noted that the proposal should not request deletion of American Government from the course inventory, and that PSCI 3440 has already been approved.

Motion to accept with editorial changes: Leslie Adebonojo, second by Jill LeFory-Frazier, accepted by unanimous vote of the committee.

New Course Proposal: ANTH 3450 Forensic Anthropology: Proposal presented by William Duncan

Reviewed for committee by **Mel Page & Ellen Drummond**

http://etsuis/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=4055

Duncan noted the curricular role and necessity for this course in the anthropology curriculum. Courses in this field are a standard component of anthropology curricula at this level.

Proposal: Credit hours repetition should be N/A. Implementation date can remain as it is (Fall, 2011), Drummond advises editing down the catalog description per recommended revisions—first two sentences of proposed description are adequate by themselves. Grading scale should include letter-numerical translations.

Syllabus: attendance and participation evaluation is not specified. In fact, attendance evaluation here is an assessment for participation.

An addition of bibliography needs to be done to complete proposal.

Motion to accept per recommended editorial corrections, Mel Page; second, Keith Green, accepted by unanimous vote of the committee.

New Course Proposal: SPAN 4747/5747 Historical Reflections in Contemporary Spain

(Katrina Heil) Reviewed for committee by **Alison Deadman & Todd Emma**

http://etsuis/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=4748

This proposal was tabled, due to an emergency by presenter.

Motion to table: Alison Deadman, Seconded by Mel Page. Approved by unanimous vote of the committee.

TBR Proposal: Revise Admissions Criteria for Bachelor of Science in Nursing degree: Presented to the committee by Audry Greenwell, Reviewed for committee by **Suzanne Smith & Keith Green**

It is noted that the TBR proposal text did not return to the committee, with a check of the implementation date.

Progression criteria need to be deleted from attachment for clarity. "Tier" refers to sets of applicants based upon qualifications

Changes to "Attachment A": Clarification of

Suzanne Smith moves to have proposal return to the committee for re-evaluation, per recommendations of Marsh Grube: second by Jill LeFory-Frazier. Approved by unanimous vote of the committee.

TBR Proposal: Certificate in Public Health Fundamentals for Field Professionals: Presented to committee by James Florence and Rob Pack, Reviewed for committee by **Jill LeRoy-Frazier & Jason Davis**
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=11&Instance=3671

Ongoing review of this proposal (third discussion in a meeting of the UCC):

The following sentence is to be deleted: p. 4: "Although such a certificate. . . (to) public employees and leadership." Committee recommended including a statement on the application for admission that one is employed in the field, and list current employer.

p. 6 has been amended to specify that the Dept. of biostatistics and epidemiology will identify an assessment that will be given to students at their orientation section. The committee specifies that the program must specify that admission to the university is a prerequisite to admission to the certificate program. But it is only the first step to admission, which includes demonstrated competence in basic mathematics.

p. 8. It has been specified that incoming students must have passed at least one college-level course with a grade of "C" or better.

p. 9, First line should read ". . .completeprogram AT ETSU".

p. 9, Committee mandated a stipulation that language suggesting that a student can be granted a certificate only if they are currently employed in the field needs to be replaced with language stipulating that the certificate can only be granted to students admitted specifically for the certificate.

Motion to table for first committee meeting of fall 2011, Mel Page: second: Alison Deadman, Approved by unanimous vote of the committee.

New Course Proposal: MUSC 4590 *Beginning Band/General Music Methods*: Presented to the committee by Dr. Frank Grzych.
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&Instance=4532&FormID=6&WFID=1808

Proposal: A course with these contents has been taught, since the 120-hour revision, as a special-topics course. Credit hours maximum needs to be N/A: Alison Deadman noted that since the course is

intended for music education majors, and is taken by them at a time after which they have completed the music core. It was also noted that the “learning objectives” need editing—the last 3 in particular. Grading scale needs number-letter translation criteria.

Mel Page moves acceptance with recommended revisions, Alison Deadman seconds, Approved by unanimous vote of the committee.

Syllabus:

4. Old Business

Report on the definition of a credit

5. Adjournment

Addendum

Per request of Randy Wykoff, Dean of the College of Public Health, the committee resumed on Wednesday, May 4, 2011, at 2:00pm in the President’s Conference Room in Dossett Hall to continue and complete review of the TBR Proposal: Certificate in Public Health Fundamentals for Field Professionals.

Members in Attendance: Alison Deadman, Shawna Lichtenwalner, Jason Davis, , Keith Green, Debbie Dotson, Mel Page, Leslie Adebajo and Kathy Campbell, and Todd Emma.

Visitors in Attendance: Randy Wykoff, Rob Pack (Coll. Of Public Health)

The originators of the proposal sought to better address concerns about the following issues:

- (1) Members of the committee were concerned that students who were employed in the field of public health upon admission, which is a requirement for admission to the Certificate program, be able to continue enrollment and earn the certificate even if their employment did you continue through their enrollment.
- (2) Members of the committee sought further language in the proposal more clearly specifying a means of assessment of competence in basic mathematics appropriate to the requirements of the program. It was specified that this means of assessment would be further defined by members of the Department of Biostatistics and Epidemiology.
- (3) Assembled members of the committee accepted proposed language for page 9. of the proposal, per. notation of concerns raised on 4/27.

Motion to accept the proposal with amended language per recommendation of the committee: made by Alison Deadman, seconded: Leslie Adebajo. Approved by unanimous vote of the committee.