

**Undergraduate Curriculum Council  
Meeting Notes  
January 29, 2025**

**Members Present** Rhonda Brodrick, Allen Coates, T. Jason Davis, Chelsie Dubay, Bradley Edwards, Cynthia Edwards, William Flora, Julie Fox-Horton, Daniel Hedden, Stacie Hill, Myra Jones, Christiana Keinath, Evelyn Roach, Mike Stoots, Melessia Webb,

**Members absent** Teresa Brooks Taylor, Lev Yampolsky

**Guests Present** Allan Forsman, Dara Young

The UCC meeting was called to order at 2 p.m. by Chelsie Dubay. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

**Old Business**

Approval of December 11, 2024 minutes was deferred to the next meeting.

**New Business**

**- Establish New Concentration in an Existing Program – Health Sciences – BS Health Sciences, Health Sciences Concentration**

Dara Young provided an overview of the proposed new 23-credit concentration which formalizes established courses into the Health Sciences Concentration. Naming this concentration decreases student confusion.

Primary Reviewers Julie Fox-Horton and Jason Davis asked questions to clarify the Academic Justification, Expectation of Demand, and Concentration Program of Study.

Edits completed during the meeting:

- Academic Justification – Evelyn Roach edited this section to read: The Health Science major has a Biomedical Science concentration and an option without a concentration. This has been confusing for students and thus we are creating concentrations for students to declare. We also want to establish an interdisciplinary concentration with a required minor and this will cause further confusion if the current concentration is not named.
- Expectation of Demand for New Concentration – Removed the final sentence
- Concentration Program of Study – Removed the last bullet item below Advisor Approved Elective (other non duplicated classes from the required concentration classes)

Confirmation from Primary Reviewers Julie Fox-Horton and Jason Davis

- Proposal consistent with university goals
- Proposal adds value to the Department of Biomedical Health Sciences, the College of Public Health, and the university.
- Courses appropriate.

Jason Davis motioned to approve the proposal as edited. Julie Fox-Horton seconded. The motion was approved.

**- Establish New Concentration in an Existing Program – Interdisciplinary – BS Health Sciences**

Dara Young provided an overview of the proposed new 20-credit concentration. The concentration incorporates existing courses to create an interdisciplinary approach which stimulates development of critical thinking and problem-solving skills. The concentration will have 2 options: minor required and minor not required.

Primary Reviewers Melessia Webb and Allen Coates had no concerns related to the proposal. Based on the discussion of the preceding proposal, the Expectation of Demand, and Concentration Program of Study sections were edited.

Edits completed during the meeting:

- Academic Justification – correct spelling of multiple
- Expectation of Demand for New Concentration – Removed the final sentence
- Concentration Program of Study – Removed the last bullet item below Advisor Approved Elective (other non duplicated classes from the required concentration classes)

Confirmation from Primary Reviewers Melessia Webb and Allen Coates

- Proposal consistent with university goals
- Proposal adds value to the Department of Biomedical Health Sciences, the College of Public Health, and the university.
- Courses appropriate.

Allen Coates motioned to approve the proposal as edited. Mike Stoots seconded. The motion was approved.

#### **- Revise Curriculum: Substantive - Microbiology**

Dara Young provided an overview of the curriculum revision which uses existing courses to create a microbiology concentration which requires no minor and incorporates free elective hours. For majors choosing not to pursue a Microbiology concentration, a minor will be required and there will be a reduced number of advisor approved electives.

Primary Reviewers Brad Edwards and Christiana Keinath contacted Dara Young found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Brad Edwards and Christiana Keinath

- Proposal consistent with university goals
- Proposal adds value to the Department of Biomedical Health Sciences, the College of Public Health, and the university.
- Courses appropriate.

Brad Edwards motioned to approve the proposal as written. Christiana Keinath seconded. The motion was approved.

#### **Other Discussion:**

There are many proposals working their way through Curriculog. UAC members should expect longer agendas and possibly additional meetings as the semester progresses.

Jason Davis motioned to adjourn the meeting. Mike Stoots seconded. Chelsie Dubay adjourned the meeting at 2:35 pm.

Respectfully submitted,  
Rhonda Brodrick  
Approved 2/12/25