

## **HAVEN Training Information**

The Tennessee Board of Regents (TBR) has secured a system-wide solution for faculty/staff training on sexual harassment and assault. The TBR has mandated that all ETSU employees complete the training this spring. As a result, ETSU has partnered with the company, Everfi, to provide an interactive learning experience for faculty and staff while addressing critical life skills such as sexual assault prevention.

As part of our comprehensive prevention program for faculty and staff, **ETSU is requiring you to complete the training ‘Haven for Faculty and Staff’ per the Tennessee Board of Regents.** This online education will provide critical education on sexual assault prevention and bystander intervention, connect you with support resources, discuss factors that contribute to sexual/relationship violence and empower you to become a leader in prevention.

**This program will be launched January 15, 2016.** All employees will receive an email with the standard login directions. The program has two parts. All ETSU employees will be required to complete Part 1 by **February 25, 2016**. Thirty days after completing Part 1, an email invitation will be sent to complete Part 2. Part 2 should be completed by **April 25, 2016**. The training modules have surveys, relatable scenarios and exercises to complete.

### **Important Guidelines:**

- Internet and audio capabilities are needed
- Please use Firefox, Internet Explorer or Chrome(updated within the last two years)
- The program can be taken in multiple sittings
- All survey responses are confidential
- Technical support is available through the HELP link

Supervisors, please review all **‘Important Guidelines’** to request classroom training if needed. Classroom training is offered for employees that:

- Have too many distractions
- Limited computer skills
- Do not require a desktop to fulfill job duties
- Do not have a desktop with audio capabilities

In addition, the Office of Equity and Diversity can provide an accommodation for employees to ensure successful completion and compliance.

Please contact Tracy Barry, [barryt@etsu.edu](mailto:barryt@etsu.edu) or 439-4444, with any questions regarding this training.