

University School - French and German

Mrs. Day-2013-2014

Materials Required:

- 1 three ring binder **or** multipocket folder **or** a notebook **dedicated** to this class. You will receive a workbook that will have holes to put in a binder, so binder might be the best, but I let you decide. The workbook will fall apart by the end of the year if you don't keep it in a binder.
- **Mechanical pencils/pens and paper** for note taking and in class activities.
- A dictionary is optional for 1st and 2nd year. If you have internet at home, I recommend using <http://www.wordreference.com> for French and [http://www. http://dict.tu-chemnitz.de/](http://www.dict.tu-chemnitz.de/) for German as your dictionary. Both have a huge database and are free.
- **Do not use translating sites! Why not you ask? Because** they do not work well, I can tell that you used it, and it is considered cheating.
- 3rd /4th year language: a pocket dictionary to use in class- optional.
- Recommended: 3x5 index cards for vocabulary learning.
- The textbook (\$80) and workbook (\$15) will be given to you at the beginning of the year. The textbook must be returned at the end of the year or you will be charged the cost to replace it.
- Shared classroom supplies: Please bring...
 - If your last name begins with A-D: 1 kleenex box
 - If your last name begins with E-R: 1 pack of lined paper
 - If your last name begins with S-Z: 1 pack of pencils

Grading Policy: Your overall grade will be averaged as follows:

1st quarter: 20%

2nd quarter: 20%

Midterm: 10%

3rd quarter: 20%

4th quarter: 20%

Final: 10%

Learning will be assessed with a range of activities:

Tests: 100 points (typically two tests each quarter)

Projects: between 40 to 100 points (typically one project each quarter)

Quizzes: amount of points will depend on the size of the quiz, typically between 1 and 50 points. Some will be unannounced.

Vocabulary quizzes: these are announced quizzes ranging from 10-25 points. They are memorization quizzes. **Vocabulary should be studied daily for short amounts of time to optimize memorization!** Ideally, a parent/sibling/friend should help by quizzing the student.

Homework: Homework will usually be assigned every night except Friday and will be checked in class the following school day. A **15 point bonus** will be given at the end of the quarter to the students who have completed all their homework on time for the quarter.

I would like to remind you to consult the student handbook to familiarize yourself with the school policies (some have changed). **Absences/tardies and make-up work, cheating/plagiarism, electronic devices, food/beverages, dress code**, etc, are especially relevant.

Student/Parent contact information:

- I will ask you (the student) to give me your personal cell phone number and whether I may text you. **This is not mandatory**, but it helps me remind students of missing assignments. I find that it is the easiest way to get in contact with students after school since most of them have a phone. I also do not mind students "texting" me class/school related questions once they have my number. Texting is practical because students and I can reply when it is convenient. I do not give out students' numbers to anyone outside of school personnel.
- I do encourage you to get in contact with me anytime you have any questions or concerns. The most practical way of communication for me is e-mail (daya@etsu.edu), or you can call the office (439-4333) and leave a message and I will call you back.

Additional help:

I will be available for after school help Mondays and Wednesdays until 3:30pm. You are welcome to come ask questions, get additional help or to do your homework during that time. Teachers will also be available for help during the study period. Take advantage of that time to ask questions and start your homework/study.

If you have any questions, please let me know. I look forward to working with you this year.

Sincerely,

Ariane Day

Parents, please complete below so that I know you have read the syllabus. Thank you.

Student Name: _____

Student cell phone number: _____

May I text you? yes no

Student e-mail address: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

e-mail address _____

phone number: _____