



# DR. JUSTIN J. PENLEY

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## INTRODUCTION

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It is with great excitement that I have the opportunity to serve University School as Interim Assistant Director. I am both humbled and honored, and I look forward to the challenge!

A little about me: I have been a professional educator for 15 years. In May of 2018, I completed an Ed.D. in Educational Leadership and Policy Analysis at ETSU. I attained a school administrator's certification in 2016. I have served in a variety of capacities at University School, including PLCs, a variety of committees, and the school's Leadership Team. Additionally, I have served as Administrative Designee when fulltime administrators were required to be off-campus and have extensive experience in working with all stakeholders in different capacities. It is my goal to strive every day to provide a safe, rewarding, and enriching educational environment conducive to student learning.

## PROFESSIONAL EXPERIENCE

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**2007-Present University School**

**Johnson City, TN**

*Classroom Teacher*

- Serve as Administrative Designee on occasions when fulltime administrators were required to be off campus
- Member of Building Leadership Team
- Research, plan, and implement professional development and in-service opportunities for faculty and staff
- Serve as liaison between school and campus community

- Collaborate and partner with multiple campus organizations and professors to offer enriching opportunities for students
- Often mentor preservice teachers
- Responsible for instruction strictly aligned with state standards
- Responsible for differentiated and cross-curriculum instruction
- Assess and communicate student progress and performance

**2007-Present University High School Johnson City, TN**

*Boys Basketball Head Coach*

- Responsible for all aspects of day-to-day operations of high school basketball program, including practice planning, scouting, game planning, academic monitoring of players, scheduling, planning and chaperoning in-season games and summer team camps, communication with parents and other stakeholders, and frequent interactions with the media as a school representative
- Plan, attend, and chaperone players at many team summer camps, including Oak Ridge High School, King University, University of Tennessee-Knoxville, University of Tennessee-Chattanooga, Coastal Carolina University, and Bryan College
- Multiple conference regular season and tournament championships
- Multiple sub-state and region tournament appearances, including earning a birth into to the TSSAA State Tournament

**2009-Present University High School Johnson City, TN**

*Boys & Girls Golf Head Coach*

- Responsible for all aspects of day-to-day operations of high school golf program, including practice and match planning both in-season and post-season tournaments, academic monitoring of players, scheduling, communication with parents and other stakeholders, and frequent interactions with the media as a school representative
- Multiple district and region tournament championships
- Multiple TSSAA state tournament appearances

**2004-2007 Ross N. Robinson Middle School Kingsport, TN**

*Classroom Teacher*

- Academic Team Leader
- Responsible for data driven instruction aligned with state standards
- Attended and was active in many workshops and professional development training opportunities
- Implemented differentiated and cross-curriculum instruction
- Assess and communicate student progress and performance

**2004-2007 Dobyms-Bennett High School Kingsport, TN**

*Assistant Boys Basketball Coach*

- Freshman team head coach for two years
- Promoted to JV coach in third year
- Two regular-season and conference championships
- Also assisted varsity team each season, including assisting in practicing planning, scouting, game-planning, and stat-keeping
- Planned, organized, and chaperoned travel to several instructional camps, including David Lipscomb University (Nashville, TN), King College (Bristol, TN.), Wofford College (Spartanburg, S.C.), Virginia Tech (Blacksburg, VA.), and University of Tennessee at Chattanooga (Chattanooga, TN)

**1999-2004 Boys & Girls Club of Greater Kingsport, Inc. Kingsport, TN**

*Athletics Director*

- Supervised and directed Social Recreation staff
- Responsible for recruitment, training, and supervising over 50 volunteers yearly
- Organized tournaments, coordinated travel arrangements, and implemented athletics leagues
- Assisted in determining and planning athletics budget
- Identified, developed, and implemented fund-raising events

**1999-2000 Boys & Girls Club of Greater Kingsport, Inc. Kingsport, TN**

*Unit Director*

- Manage day-to-day operations of Club unit
- Responsible for membership administration for 100+ children
- Coordinated daily program opportunities for members
- Prepared a variety of reports for Club management
- Coordinated transportation for Club unit
- Supervision of Unit's staff

**1993-1999 Boys & Girls Club of Greater Kingsport, Inc. Kingsport, TN**

*Assistant Athletics Director*

- Organized daily gym and outside recreational activities
- Supervised approximately 200 youth daily
- Assisted with organizing tournaments, athletic teams and leagues, and recruitment of volunteers
- Assisted with identifying and cultivating donors

**1997-1999 Kingsport Times-News**

**Kingsport, TN**

*Sports Journalist*

- Covered college and high school athletic events and composed articles for the Times-News as well as compiling results and statistics
- Responsible for daily sports page layout

## EDUCATION

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- **Ed. D. – Educational Leadership & Policy Analysis (2018)**  
East Tennessee State University, Johnson City, TN
- **M. Ed. – Education (2004)**  
Milligan College, Milligan College, TN
- **B.S. – Mass Communication (1997)**  
East Tennessee State University, Johnson City, TN 1997

## DISSERTATION

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*A Phenomenological Study on Teacher Perception of Change in School Culture as a Result of the Implementation of Mindfulness*

## CURRENT TEACHING CERTIFICATIONS

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- **442 Beginning Administration**
- **420 Physical Education K-12**
- **400 Middle Grades 5-8**