

Policy on Non-Quillen Students and Residents

Context:

1. The Quillen College of Medicine has policies allowing approved medical students to participate in our educational programs.
2. The increasing number of health professions schools schools has resulted in students (medical students, residents, nurse practitioner students, and other allied health students) from other schools not approved by Quillen to be rotating in the same hospitals as our medical students and residents.
3. The Liaison Committee on Medical Education has specific standards pertaining to visiting students (MS-12, MS-16, MS-17). These standards include requirements to establish protocols for health records, immunizations, exposure to infectious or environmental hazards, insurance, and liability protection similar to our own students.
4. Quillen can only be in compliance with these policies when we control access to our educational programs.

Policy:

Medical Students and Residents

1. Approved medical students will be issued a photo ID card with the Quillen logo and the title "Visiting Medical Student". These will be provided through the Office of Academic Affairs on the first day of the approved rotation.
2. Faculty members and residents may not supervise students in clinical activities who are not approved visiting students with an appropriate Quillen photo ID.
3. Faculty members and residents may not supervise residents in clinical activities who are not approved Quillen residents with an appropriate Quillen photo ID.
4. Collegial interaction is expected under these circumstances and it may be appropriate for interaction to occur around specific clinical questions in the care of patients. E.g. If a Quillen faculty member is consulted on a patient cared for by medical students or residents sponsored by another program, interaction necessary to address the relevant clinical question is appropriate.
5. Participation in conferences by non-Quillen students and residents may be acceptable if such participation does not negatively impact the educational experience of Quillen students and residents.
6. Participation in clinical teaching rounds by non-Quillen students is not appropriate.

Other Health Related Students (Pharmacy, Nurse Practitioner, Allied Health Students)

Practitioner and allied health students applying for clinical preceptorship by ETSU faculty and/or MEAC clinical staff shall comply with the following guidelines:

1. The trainee shall be from a recognized and accredited United States training program in their area of education
2. The trainee shall provide proof of professional liability insurance and licensure if applicable
3. The trainee shall provide proof of HIPAA training
4. The trainee shall provide proof of CPR training
5. The trainee shall provide proof of infection prevention practice training
6. The trainee shall provide proof of Hepatitis B immunization
7. The trainee shall provide clearly defined goals and objectives for the clinical rotation, including the evaluation process
8. The trainee shall provide proof of an existing contract or letter of agreement from the clinical training site if it encompasses a non-ETSU facility. This letter or agreement is necessary to allow the trainee to access confidential patient information within the facility, and to access the resources of the facility as needed for patient care and training.
9. The trainee will be given access to the patient population needed to meet the clinical goals and objectives provided as above. However, in the event of an insufficient number of patient contact opportunities available at the training site, patient access preference will be given to ETSU students and resident staff to allow compliance with LCME and Training Program Requirements
10. The above documentation will be provided a minimum of 6 weeks prior to the planned clinical rotation, to the College of Medicine designated representative. The College of Medicine designated representative will be the faculty member agreeing to provide oversight for the student. This administrative function may be delegated to an administrative support person within the academic department or division of the faculty member. A letter from the student's home institution attesting that the above conditions are met will serve as sufficient documentation.
11. The faculty member or MEAC staff member agreeing to accept responsibility for the training of these students will determine that their presence will not adversely affect medical student clinical experience.

Observerships

This policy does not govern observerships. Observerships are experiences for visiting physicians who have completed medical school and are not resident physicians. The Observership Program Policy from the Office of Graduate Medical Education governs these experiences. Observerships may be offered by residency programs. Not all Quillen residency programs offer these experiences. The policy and application form are found at: <http://www.etsu.edu/com/gme/documents/observershipformword.doc>.

Approved by Faculty Advisory Council 2/17/2010

Approved by MEAC Administration & Budget Committee 2/18/2010

Approved by Medical Student Education Committee 3/2/2010

Approved by Graduate Medical Education Committee 3/16/2010