

Request Permission for Non-RODP Major to Enroll in RODP Course

NOTE: If your major is BSPS or BSIS, please contact the School of Continuing Studies 423.439.4223

1. You are requesting a Regents Online Degree Program course. The course is offered through **Desire2Learn** and can be accessed at <https://elearn.rodop.org/>. You will not be able to access your courses until the first day of classes. Consult the RODP website at www.rodop.org for information about RODP courses and programs and how RODP operates.
2. Fees for RODP courses are assessed differently than other ETSU courses. Students enrolled in RODP courses pay the standard maintenance fee, out of state fees as applicable, plus an **additional RODP fee**:
2010-2011 RODP Online Fee:
RODP Fee: \$80 Credit Hour
***Note: Typically students who are enrolled for more than 12 hours do not pay maintenance fees for hours above the 12 hour limit. This is not true for RODP courses. With RODP courses, you must pay the maintenance fee for all hours. Consult the website: <http://www.rodop.org/financial-aid-tuition/tuition-fees> and contact the Bursar's Office for additional fee information. ***
3. **You will need to use the RODP website: www.rodop.bkstr.com to order your books** as the ETSU bookstore may not carry the texts for this course.
4. **All course delivery is online.** You will not meet for an orientation or at any other time during the semester. **You will be expected to login to your course the first day of class.** You will not receive information from your instructor or RODP about your course. All course information is available online. However, **you may be required to come to campus (or a campus close to you) to take a proctored exam.** These exams should only be required twice during the semester, for a midterm and a final.
5. You will need to contact your major advisor to be sure that this course will be accepted as part of your degree program. A list of advisement coordinators can be found in the front of the ETSU Schedule of Classes. **Permits for RODP courses require a signature from your major advisor.** RODP courses qualify to meet general education when the RODP courses match ETSU course prefixes and numbers that fulfill general education requirements (see <http://www.etsu.edu/gened/requirementsnew.htm>). Requests for general education exceptions when RODP courses differ on these characteristics should be directed to the Associate Dean of Arts & Sciences (brownd@etsu.edu or 423-439-5248). Exceptions are only granted when course content matches that of the required ETSU courses.
6. Once your permit has been issued, you must register for the requested RODP course through Goldlink. All students need to complete registration for RODP courses **BEFORE** the first day of classes. Registration for RODP courses on or following the first day of class will not be permitted.

Student Name (printed): _____

Advisor Name (printed): _____

Term: _____ (ex. Spring 2011) Course Title: _____

Course Rubric: _____ (ex: SOC1020 R50) Call Number: _____

Major: _____ Banner E-number #: _____

Student Signature: _____

Advisor Signature: _____

Return this form to: Office of eLearning
Sherrod Library 118
Fax: 423-439-8610
Phone: 423-439-8611