Staff Senate Minutes

January 10, 2005

PRESENT: Constance Alexander, Pat Barnett, Carolyn Bond, Kathy Brooks, Robert Calkins, Sharon Chandler, Laura Cooper, Renée, Tim Dills, Marcia Donnelson, Corintha Duncan, Linda Greenwell, Betty Grice, Thomas Hill, Clifford Hudson, Trillis McKee, Donna Murphy, Pat Myrick, Terry Nelson, Judy Oaks, Betty Ann Proffitt, Sherri Renfro, Wanda Richardson, Kathy Smith, Rita Taylor, Carla Warner, Joe Webb

ABSENT: Amy Bower (excused), Mark Bragg (excused), Jeanine Carroll, Kim Denton (excused), Charles Forrester (excused), Joy Fulkerson, Darcy Martin, Diana McClay (excused), Andre Stevens, Karen Sullivan (excused), Cindy Weaver

1. President Kathy Smith called the meeting to order at 2:30 p.m.

2. President Smith welcomed Jon Walker and Allyson Griffin from the Center for Physical Activity Center. Mr. Walker discussed the Flextime Policy which is Personnel Policy 60. Flextime is when an employee adjust time schedules with approval of supervisor. Mr. Walker distributed a brochure of the CPA Center. He stated that an ETSU ID is needed to use facility. It was stated that cost for a spouse for a year is $240 and dependents for a year is $70. For part-time or non-benefit personnel the cost is $240 for a year. The CPA opens at 7 AM.

3. Senator Betty Grice made a motion to approve the December 13 minutes with corrections and Senator Mary Duncan. seconded. Motion carried.

President Smith stated that 11 food baskets were distributed at Christmas.

4. Treasurer Report – Senator Tom Hill reported a balance in the operating account of $2,369.39; Food Basket balance of $1,265.77; and $7,000 balance in staff awards.

5. Committee Reports
   - A. Staff Development and Evaluation Committee – A meeting was scheduled after Staff Senate Meeting.
   - B. Staff Concerns and Grievances – No Report
   - C. Committee on Committees – No Report
   - D. Elections Committee – No Report

6. New Business
   - A. President Smith welcomed Senator Carolyn Bond who is replacing Cindy Proffitt and Senator Joe Webb was welcomed back from his absence.
   - B. Victims of the Tsunami disaster – It was agreed among the senators that
participation in the campus-drive would be done on an individual basis rather than having a fundraiser.

- **C. Other new business** – Senator Pat Myrick stated that with all the relief going to help the Tsunami victims, this has put a strain on our area Red Cross and other humanitarian organizations who are also in need of financial help. She asked that we not forget our area organizations.

- Senator Wanda Richardson stated that if someone made a donation directly to an organization and they could bring the receipt back to the ETSU United Way for credit.

- Senator Carla Warner reminded the Senate of Homecoming to be held on Saturday, October 22, 2005. It still will be called the Fall Family Festival. The Festival of Authors will be held again for faculty, staff, and students and Senator Warner ask senators to get the word out so no one would be omitted.

**7. Old Business**

- **A. New Staff Senate Shirts** – Senator Kathy Brooks stated there are new SS shirts available for $12.00. She also has some of the old shirts available in XXL, XXXL, and large for $6.00.

- Senator Sharon Chandler asked why the change of color and Senator Brooks said the white had been discontinued.

- President Smith read a Thank You Letter from Bill Rasnick thanking the Senate for the food baskets distributed to some of his employees during Christmas.

President Kathy Smith adjourned the meeting at 3:07 p.m.

Respectfully submitted,

Constance Alexander, Secretary