
Absent: Constance Alexander (excused), Charles Forrester (excused), Dilawar Grewal, Angela Haire (excused), Alison Johnson (excused), Linda Lett (excused), Betty Ann Proffitt, (excused), Kathy Smith (excused), Patricia Stafford, Debbie Starnes (excused), Karen Sullivan (excused)

The meeting was called to order by President Blackburn at 2:30 p.m. President Blackburn proceeded with the agenda accordingly.

**Guest Speakers:** President Blackburn welcomed Dr. Joseph Sherlin and Dr. Steve Brown to the meeting. Dr. Sherlin and Dr. Brown delivered a power point presentation regarding the Disruptive and Dangerous Students. The guidelines presented on how to respond to the different levels of disruptive and dangerous students were addressed as follows:

- Admission Advisory Committee to screen at risk students
- Student Behavior Management Team which tracks any patterns
- Counseling Center website
- Response protocol for life-threaten behavior – call Public Safety
- Guidelines for responding to severely disruptive students – dismiss students for two sessions by the instructor
- Critical Incident Response Team – teaching troubled students
- Three levels of response – continuum
- Referral to Dean of Students
- When to call Public Safety
- Postscript – Document all occurrences

A questions and answer session follow the power point presentation.

**Approval of Minutes:** Senator Dill made the motion to approve the minutes of September 10, 2007. Motion seconded by Senator Blevins. The minutes were approved without change.
Treasurer’s Report: Senator Simmons reported the Operational account is $2,965.50 and the Foundation account is $7000.

Committee Reports:
- Staff Development and Evaluation – to be establish at this meeting
- Staff Concerns and Grievances – to be establish at this meeting
- Committee on Committees – to be establish at this meeting
- Committee on Elections – to be establish at this meeting
- Thanksgiving Food Committee – Senator Simmons to discuss later in meeting
- Picnic Committee – no report
- Blood Drive Committee – no report

Old Business:
- Proposed change to Article III Membership, D. Elections – Senator Richardson presented the following proposal:

  In the event that there are no representatives to serve in a particular EEOC category, Staff Senate membership will be maintained by requesting that a non-elected person with the highest vote in other EEOC categories fill the vacant positions until the next election.

  Senator Richardson explained that the individual would serve for one year and would enable Staff Senate to maintain the standard membership (40 representatives). This would allow the opportunity for someone from that particular EEOC category that had no representative, and the opportunity to run the next year.

  Discussion followed. President Blackburn asked for a preliminary vote, but Senator Richardson withdrew the proposal presented on behalf of Senator Karen Sullivan due to no consensus reach after the discussion.

New Business:
- Proposed change to SS Constitution regarding Attendance/Re-election – President Blackburn

  President Blackburn is proposing a change to Article III Membership, section E under attendance at monthly meetings which are required. The article states absences may be excused by notifying the Senate Secretary prior to the meeting. Senators accumulating more than three (3) consecutive unexcused absences or six (6) total absences in a twelve (12) month period will be terminated from membership.

  The proposed change presented is any senator terminated shall not be eligible to run for Staff Senate office for at least one year.

  Discussion followed. Senator Fulkerson asked if an alternate member would take the vacated position per the By-Laws and Rules of Order. Senator Simmons stated if there
was no alternate, then the position would remain empty. Otherwise, an alternate would be picked up, if enough of the term was left.

The proposal was tabled for a vote at the November Staff Senate meeting to be conducted at the CPA building.

- **Thanksgiving Food Drive – Senator Jamie Simmons**

  Senator Simmons suggested the November Staff Senate meeting take place at the CPA building. There would be a brief Staff Senate meeting, and then the senators would fill the Thanksgiving Food boxes for distribution. An e-mail will be sent beginning October 22 until November 2nd. The last day to receive money or food items will be November 9th. Chuck Patton and Debbie Starnes will go around campus twice a week to pickup items and/or money. Senator Terry Nelson can be contacted if boxes are needed.

  President Blackburn contacted Josh Shearin, President of Student Government Association, to see if the SGA organization would like to go join the Staff Senate with the Thanksgiving Food Drive. Mr. Shearin stated he will present the proposal to the SGA members for a vote and advise the results later.

- **Employee Giving Campaign – Dr. Carla Warner**

  Dr. Warner stated the ETSU Employee Giving Campaign will kickoff with a luncheon on October 10, 2007. The pledge form instructions, TBR booklet, and the pledge card will be sent via an e-mail. When the pledge card is completed keep one copy for your records, then submit the remaining forms to the Human Resources Department for processing. The Physical Plant will receive a hard copy instead of the forms by e-mail. The 2008 ETSU Employee Giving Campaign chairman is Dr. Carla Warner and the co-chairman is Dr. Martha Edde-Adams.

- **Buccaneer Bash – Mr. Jeffrey Howard**

  Mr. Howard is the new assistant director of the Culp Student Center. Mr. Howard requested volunteers for the 2007 Homecoming event on Saturday, October 20th. The set-ups will begin at 9:00 am and the activities will begin at 11:00 a.m. until 3:00 p.m. There will be four opportunities with five slots of two hours to volunteer. Mr. Howard had a sign-up sheet for volunteers.

- **Reception to meet Staff Senators**

  President Blackburn presented a proposal for a reception to meet the Staff Senators. Dr. David Collins agreed to provide the funds for refreshments and an e-mail will be sent for the informal Meet and Greet. The suggested time of day is between 2:00 and 4:00 p.m.
Discussion followed. President Blackburn requested volunteers for the reception to check out a location, date, and refreshments. Those who volunteered are Senator Jamie Simmons, Senator Joy Fulkerson, Senator Carla Warner, and President Lisa Blackburn.

- **Open Floor for New Agenda Items/Concerns**

  Senator Tim Dills requested a moratorium on amendments for at least six months with the exception of the items on the agenda. The By-Laws and Constitution may need to be reviewed by a committee appointed by President Blackburn. President Blackburn called for a motion that a committee would be appointed. The motion was made by Senator Linda Greenwell and seconded Senator Terry Nelson. The majority voted agreement.

  Mr. John Sanders gave a very brief overview regarding Equity before he left. Only those employees’ eligible and receiving equity increases will receive a letter from Human Resources on October 19th.

- **Adjournment** – There was no further business for discussion. Senator Terry Nelson made a motion that the meeting be adjourned. Motion seconded by Senator Renee Couch. Motion approved.

Respectively submitted,
Queen Brown
Secretary