STAFF SENATE MEETING
MINUTES
Forum Room, DP Culp Center
April 13, 2009
2:30 PM

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at http://www.etsu.edu/stsenate/default.asp


ABSENT: Queen Brown (excused), Deanna Bryant, (excused), Angela Haire (excused), Joe Miller (excused), Debbie Parks (excused), Debbie Starnes

The meeting was called to order by President Wanda Richardson at 2:30 p.m.

MINUTES: Senator Blackburn made the motion to approve the minutes of March 9, 2009. Motion seconded by Senator Robinson. The minutes were approved as distributed.

TREASURER’S REPORT: Senator Canter reported a balance of $4,700.08 in the operating account. Expenditures for the month included the purchase of Staff Senate letterhead, envelopes, and postage.

COMMITTEE REPORTS:
- **Staff Development and Evaluations:** No report.
- **Committee on Committees:** Dr. Warner reported the committee continues to finalize the list of vacant positions for each standing committee. Recommendations will be forthcoming.
- **Staff Concerns and Grievances:** Senator Brewer advised that an employee’s grievance has been rectified. After meeting with the individual and evaluating the complaint, the committee referred the employee to Gary Bishop for further advisement.
- **Elections Committee:** Senator Greenwell announced there would be a committee meeting immediately following today’s adjournment of Staff Senate.
- **Holiday Food Drive Committee:** No report.
- **Staff Picnic Committee:** Senator Bond reminded everyone of the upcoming staff picnic scheduled on May 21st from 2:00-4:00 pm at the Cave Patio in the DP Culp Center. The
ETSU Celtic Band will perform throughout the afternoon and door prizes will be awarded. This year’s admission is free and the invitation is open to staff employees only.

- **Blood Drive**: No report.

**OLD BUSINESS:**

- **Web Site / Communication Update**: Senator Dills announced that the web site is up and running and continuing to progress. For ease and functionality a link to Human Resources will be added. The web site is located at [http://www.etsu.edu/staffsenate](http://www.etsu.edu/staffsenate).

**OPEN FLOOR FOR NEW AGENDA ITEMS:**

- **Staff Awards**: President Richardson reminded everyone that nominations for the staff awards is drawing to a close. Those wishing to nominate fellow staff should do so before the end of next week.

There being no further business, Senator Robinson made a motion to adjourn the meeting; motion seconded by Senator Sullivan.

Respectfully submitted,
Sue Russell
Secretary

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**The next meeting is Monday, May 11, 2009 @2:30 pm**
**Forum Room, DP Culp Center**

*Please send notices of non-attendance to russell@etsu.edu and agenda items to wanda@etsu.edu*