



STAFF SENATE MEETING MINUTES January 8, 2018

Note to Senators: Please share the senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

PRESENT: Jake Allen, Julie Blevins, Lisa Booher, Tim Dills, Kristin France, Joy Fulkerson, Janet Green, John Lane, Christine Loveday, Trish Lowe, Ronald Mann, Candy Massey, Kathleen Moore, Stefanie Murphy, Gina Osborne, Evelyn Roach, Debra Roberson, David Robinson, Hazel Robinson, Carolyn Sliger, Kathy Smith, Kristi Smith, Michelle Sullivan, Rita Taylor, Libby Tipton, Gabe Tocci, Josh Whitlock, and Andrew Worley

FRIENDS OF THE SENATE: Vanessa Canter

EXCUSED: Yaritza Abdelnor, Gwen Bays, Julie Blevins, Ann Eargle, Cynthia Hill, Crystal Maupin, Dianne Pittarese, Sandra Ritchie and Pat Van Zandt

UNEXCUSED: Jonathon Lykins and Faith Vaughn

Resigned: Sean Hoyle

- **Call to Order** – President Murphy called the meeting to order at 2:33 p.m. in Meeting Room 6 of the D. P. Culp Center.
- **Approval of Minutes** – Minutes for November were approved. Motions to accept them were made by Senators Whitlock & Tipton. Everyone agreed.
- **President Report** – President Murphy stated that on November 29 there was a joint Q & A session with Dr. Noland hosted by Faculty and Staff Senate and SGA. The attendance was very low. People given the opportunity to submit questions before the event as well as have questions answered in person. There was concern from Marching Band, they do not have an identifiable place on campus for a full band practice. Results / recommendations from the HR consultant were anticipated near the end of December. Also, on December 15, 2017 the Southern conference named its All-Southern Conference Faculty and Staff Team announced with two representatives each from all 10 member schools being recognized by the league. For ETSU for 2017-2018 Dr. Allen Forsman for Faculty and Senator Libby Tipton for Staff. These individuals are recognized from bring out the best in others and creating conditions for success in the communities they serve. Dr. Bach and the Son Con Commissioner John Iamarino will present a plaque during the men's basketball game on January 24. And last, don't forget the next board of trustees meeting on Friday, February 23, 2018. Dr. Noland has encouraged us to attend these meetings when we can.
- **University Council update** – There was no UC report, as they did not meet.
- **Treasurer Report** – Senator Massey stated the balance in the Main Account is \$7,855.00. There was no activity in the other two accounts; therefore, the balance in the CBC Account remains at \$3,881.25 and the Holiday Drive Account remains at \$229.67 {see Holiday Drive report for additional information}
- **Committee Reports**

- Holiday Food Drive – Senator Booher reported they collected \$4,413.26 (1268.26 cash & 3145.00 checks) They were able to help around 221 families. Food donations were down this year and various items were picked up at local grocery stores (Wal-Mart, Food City & Kroger) in the amount of \$1,085.13, we also spent \$2,182.00 for Food City \$10.00 gift cards. We were also able to help 8 angels, and purchased 4 \$25.00 Wal-Mart gift cards for Friends and Family at Kingsport. We have a balance of \$229.67 to carry over for next year.
- Liaison Committee – Senator Pat Van Zandt attended the Student Government Association (SGA) meeting on November 28, 2017. Her report follows:

Student Government Association
Meeting notes from November 28, 2017 meeting
Pat Van Zandt, representative from Staff Senate
Twenty-three of twenty-six senators in attendance.

[Note: SGA follows parliamentary procedure pretty strictly, which was very interesting.]

Guest Pat Van Zandt gave an update on the libraries. Guest Carter Warden presented the proposed spring concert lineup, which will require a vote.

- Old business included discussion and votes (all affirmative) on several proposed resolutions:
 - 17-005: a resolution in support of instituting external email protection [described by Dr. Karen King in her visit to Staff Senate recently]
 - 17-003: placing an additional AED into Centennial Residence Hall
 - 17-004: providing a locker room for marching band
 - 17-006: reform the campus sustainability fee in reference to Buc Bikes (i.e., look at strengthening the program)

Several new resolutions were introduced. Each new resolution is read aloud in its entirety. Resolutions are assigned to committees for review before being brought back to SGA for discussion and vote.

- 17-007: e-tickets instead of paper parking tickets
- 17-008: universal grading scale for all classes at ETSU
- 17-009: add “grade forgiveness policy” to current “grade replacement policy”
- 17-010: in support of open educational resources
- 17-011: include “to-go” items as part of meal plan
- 17-012: encourage ETSU to increase its waste diversion to 95% by 2022
- 17-013: provide multilingual menus in the Marketplace

Other categories of legislation include acts and bills. Two were introduced:

- SSA 17-001: to allow judicial removal
- SSB 17-001: to adopt the new SGA constitution

After legislation, officers gave reports, many of which were commendations to senators for introducing and working on legislation. Of particular interest, President Miller announced that the SGA Secretary of State had resigned, so a new Secretary has been appointed: Nicholas Fasanello.

Senator Kathleen Moore attended the SGA meeting on December 5, 2017 and reported the following: Call to order at 4:15 pm.

1. Resolution to propose a universal grading scale for all classes at ETSU. Failed to pass.
 2. Resolution to add a grade forgiveness policy to ETSU's grade replacement policy. Amended to allow up to 12 credit hours of forgiveness. Passed.
 3. Resolution in Support of Open Textbooks/Educational Resources. Mainly would affect Gen Ed courses. Would provide training to faculty to teach using open resources. This would be cheaper for the students but may impact the bookstore revenues. Library committee will provide funding and host faculty workshop and stipend. Passed.
 4. Resolution to include To-Go items as part of meal plan. To-go boxes would be available at various locations across campus. Would result in minimal increase in meal plan costs. Passed.
 5. Resolution to increase waste diversion to 85% by 2024. Passed.
 6. Resolution to provide Multilingual menus in the Marketplace. Passed.
 7. Resolution to Allow Judicial Removal. Passed.
 9. Did not vote on SGA Constitution. Still have questions about it and there will be a special committee to further review with the plan to have it brought up for a vote in January.
- Adjourned at 5:40 pm

Senator Andrew Worley attended the Faculty Senate meeting on December 4, 2017. His report follows:

Introductions

Announcements

Presentation – Dr. Means and Dr. Linville, College of Medicine, presented information concerning the MSHA / Wellmont regional healthcare merger and its impact on the health sciences of ETSU. Discussion included information on mandatory funds that the Virginia and Tennessee Health Commission are requiring to be spent to improve health across our region. Dr. Linville shared information about the faculty hiring practices at the COM.

Minutes approved.

Update on issue concerning senators who leave or resign - The Faculty Senate discussed the issue of senators who leave or resign. This process was left out during recent changes to the Senate constitution and by-laws. After a lengthy discussion, the Senate voted and approve a motion to allow replacement senators to serve the remainder of the original senator's term.

New business

- information concerning library expenditures per student/faculty was shared via handout sent by Dean Van Zandt.
- Attendance at the Open Forum with President Noland was low and needs to improve. If improvements are not seen, this event may need to be removed for calendar.
- Meeting adjourned.
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- Blood Drive – The 2018 blood drive will be held in conjunction with the Staff Picnic on May 11, inside the Mini Dome from 10:00 – 4:00. Our recipient this year is Marsh. Registration will be online. The goal has been set at 75 units.
- **Old Business** – None.
- **New Business** – None.
- **Announcements** – None.
- A motion to adjourn was by Senator Robinson at 2:46 with a second by Senator Booher. President Murphy gave out E stickers as we left!