



## STAFF SENATE MEETING MINUTES March 12, 2018

**Note to Senators:** Please share the senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

**PRESENT:** Yaritza Abdelnor, Jake Allen, Gwen Bays, Lisa Booher, Tim Dills, Kristin France, Joy Fulkerson, Janet Green, Cynthia Hill, John Lane, Christine Loveday, Trish Lowe, Ronald Mann, Candy Massey, Crystal Maupin, Jennifer Mayberry, Stefanie Murphy, Gina Osborne, Dianne Pittarese, Sandra Ritchie, Evelyn Roach, David Robinson, Hazel Robinson, Carolyn Sliger, Kathy Smith, Kristi Smith, Rita Taylor, Libby Tipton, Gabe Tocci, Pat Van Zandt, Josh Whitlock, and Andrew Worley

**FRIENDS OF THE SENATE:** None

**EXCUSED:** Lisa Bell, Julie Blevins, Kathleen Moore, Debra Roberson and Michelle Sullivan

**UNEXCUSED:** Jonathan Lykins, Faith Vaughn

**Resigned:** Sean Hoyle, Ann Eargle

- **Call to Order** – President Murphy called the meeting to order at 2:30 p.m. in Meeting Room 6 of the D. P. Culp Center.
- **Approval of Minutes** - Minutes for February were approved. Motions to accept them were made by Senators Robinson and Whitlock. Everyone agreed.
- **President Report** – President Murphy reported the following from the Presidential Report: There was a Board of Trustee meeting on February 23<sup>rd</sup>, at that meeting, Dr. Noland received tenure at the rank of professor in the department of Educational Leadership and Policy Analysis.

Dr. Mike Hoff presented the Tennessee Promise Impact at ETSU. The presentation with supporting documentation is available on the Board of Trustee's website.

Dr. Champouillon has again appealed his termination and that was denied by the board.

On February 28<sup>th</sup> we hosted a Q & A Forum with Dr. Noland, and had asked individuals to submit any questions they might have for Dr. Noland beforehand. This session was not recorded, but I do have a copy of the questions that were asked. They range from salaries, to protecting the fountain, to campus carry, and a returning question about stocking feminine products in the ladies restrooms.

There is a meeting of the president's (SGA, Faculty Senate & Staff Senate) tomorrow, and a date will be set for the Spring Fling, President Murphy will pass along information to us. Spring Fling is a fun little festival for all and will be held on a Thursday in conjunction with the Farmer's Market.

Thank you for the comments in regards to moving to 18,000 students. Comments were compiled for Dr. Bishop and a copy of them will be sent to us from President Murphy. If there are anything you would like to add, please send comments to President Murphy immediately following this meeting. These comments will be used at the May meeting of University Council.

- **University Council** – Vice President France reported that University Council met this morning and covered several topics: Mr. Ross said the Policy for Waived, Modified, or Internal Searches has been placed on hold due to the changes in Human Resources. Once the process is finished, this policy will be updated accordingly and sent back through for a vote.

Mr. Howard presented the Revised Campus Use Policy and it has been approved by University Council. He made sure to point out that we can designate areas for the students to have freedom of speech but legally they cannot be forced to use those areas.

Dr. Bishop presented an idea of making our University Council meetings a place for topics of discussion to be presented. One topic example is the discussion of our strategic goals and ways to reach them.

Dr. King provided a detailed presentation on the 2018-19 Budget. She said we have a 2.5 percent salary increase budgeted but for ETSU to meet its portion of the obligation, a tuition increase will be necessary. THEC has proposed a mandatory 3% increase in which all institutions are expected to strive. Dr. King said our budget is considering a 2.91% increase which is equivalent to \$131 per term. With us providing our budget and the tuition/fee amounts in the spring, we will probably have a greater increase compared to other schools across the state. However, we will still be considered a good deal to students. She reminded us that a budget is used to control our expenditures and forecast our revenues. After the first new budget model year is completed, the departments can expect to keep 50% of their carryforward.

Dr. Linville said they are still working on University Council Policy on Policies and hope to have it by next month's meeting.

Mr. Luchtan presented a compelling presentation to use our Carillon as an icon by surrounding it with music and festivities. He discussed the music he has played using the bells in the past few months and hopes that we can use it more in the future. He would like to create a policy for ETSU's use of the Carillon.

A follow-up Budget Model committee will meet March 20<sup>th</sup>. They will have campus discussions on April 18 & 19 to get feedback on the success/problems with the new model. They will also provide an avenue for people to make any comments.

- **Treasurer Report** – Senator Massey stated the balance in the Main Account is \$7,855.00. There was no activity in the other two accounts; therefore, the balance in the CBC Account remains at \$3,881.25 and the Holiday Drive Account remains at \$229.67
- **Committee Reports**
  - **Picnic Committee** – We have decided on a theme: Not just your Everyday Hero! Lined up the music, place and the time. (May 11<sup>th</sup> in Dome) Working on the food. Working in the door prizes. Planning on closing the campus again – waiting on the confirmation for Dr. Noland. Finalized the Agenda.
  - **Blood Drive** – In conjunction with the Staff Picnic on May 11. Will run from 10:00 – 4:00 inside the dome. Goal has been set at 75 units. There will be online registration prior to the event.
- **Old Business** – None.
- **New Business** – None.
- **Announcements** –

- Reminder Annual Egg Hunt at Shelbridge (President's home) will be held March 24 from 2-4 p.m.
  - Reminder of the ETSU Remembers ceremony to be held on Monday, April 2, at 4:30 p.m. in the D.P. Culp University Center auditorium to honor current students, faculty, staff, and retirees who have passed away within the last year. A light reception will follow.
  - As you all know, a major renovation of the D.P. Culp University Center will commence this year, with significant work beginning after the close of the spring semester. With the exception of the Marketplace Dining Hall (third floor), the Post Office and the Bookstore, all offices and services presently in the Culp Center will be relocated while the renovation occurs. Though the majority of those moves will not occur until later in the spring, a few offices will be moved during the week of spring break (March 5-9).  
Please note the following location changes that become effective March 12:
    - ID Services (presently on the second floor of Culp) will be relocated to the Basler Center for Physical Activity (first floor).
    - Sodexo administrative offices will move to Culp 153, which is the former "Phonathon" room and is accessible from Seehorn Drive.
    - In addition, a fence will be placed around the Amphitheatre area. The Amphitheatre will be closed, and portions of these grounds will be closed to pedestrian traffic.
  - Still looking for meeting space for when the Culp is closed. There could possibly be some space in Rogers Stout.
- A motion to adjourn was by Senator Robinson at 3:21 with a second by Senator Taylor.